Regular Monthly Meeting, Colton Town Board, December 14, 2011
County of St. Lawrence, State of New York, 94 Main St., Colton 13625

Present: Lawrence C. Patzwald, Supervisor
Donna Arquiett, Clerk
Kevin Hawley, Hwy. Sup't.

Councilpersons: Grace Hawley
Katheryn Hayes
Donald Shoen
Ronald Robert

Others present: Ruth McWilliams, Joe McWilliams, Mary Jane Watson, Laurie Thornton, Linden Snyder, Matt Bultman, Jeany Danielsen, Lee Pollock, Dennis Eickhoff, Jerry Wilson and Scott Sutherland and Donald Hassig

Supervisor Patzwald opened the Regular Monthly Meeting at 7:00 p.m. and led the Pledge of Allegiance.

Motion # 1
APPROVE MINUTES OF PUBLIC HEARING AND REGULAR MONTHLY MEETING
Motion made by Mr. Shoen, seconded by Ms. Hayes to approve the November 2, 2011 Public Hearing and Regular Monthly meeting minutes as written.
Ayes 4 Shoen, Hayes, Hawley, Patzwald
Noes 0
Motion carried

Motion # 2
PAY BILLS ON WARRANT # 12
Motion made by Mrs. Hawley, seconded by Ms. Hayes to pay bills on Warrant # 12 dated December 14, 2011 as written below.
Ayes 4 Shoen, Hayes, Hawley, Patzwald
Noes 0
Motion carried

General Fund	$ 60,037.27
Highway Fund	36,082.71
Colton Light District	855.99
South Colton Light District	751.96
Sewer District # 1	1,163.33
Water District # 1	2,982.55

Motion # 3
APPROVE TRANSFER OF FUNDS
Motion made by Mrs. Hawley, seconded by Mr. Shoen to approve transfer of funds as indicated below.
Ayes 4 Shoen, Hayes, Hawley, Patzwald
Noes 0
Motion carried

TRANSFER OF FUNDS

General Fund:

A.1220.12	Bookkeeper to Super., P.S.	$ 682.74		
A.1355.4	Assessment, Contr.	94.87		
A.1620.1	Buildings, P.S.	6,335.21		
A.3989.12	Safety Secretary, P.S.	17.77		
A.4068.4	Black Fly Control, Contr.	33.69		
A.5010.12	Hwy. Bookkeeper, P.S.	241.54		
A.5132.4	Hwy. Garage, Contr.	381.19		
A.5410.2	Streetscape Grant	64,660.00		
A7140.2	Swift Field Grant	18,907.90		
A.8664.4	CEO, Contr.	275.15		
A.8760.1	Emergency Disaster Work, P.S.	16,704.21		
A.8760.4	Emergency Disaster Work, Contr.	2,923.60		
A.9010.8	NYS Retirement	11,856.00	TOTAL	$ 123,113.87

Highway Fund:

DA.5112.22	Improvements, Capital Outlay	$ 34,271.30		
DA.9010.8	NYS Retirement	5,846.00	TOTAL	$ 40,117.30

TRANSFER OF FUNDS CONTINUED

Library Fund:

L.7410.4102	Library Books	$ 1,016.75			
L.7410.4330	Postage	30.52			
L.9010.8	NYS Retirement	158.00	TOTAL	$	1,205.27

Sewer Fund:

SS.8110.13	Sewer Receiving Clerk, P.S.	$ 45.13			
SS.9010.8	NYS Retirement	110.00	TOTAL	$	155.13

Water Fund:

SW.8310.13	Water Receiving Clerk, P.S.	$ 151.14			
SW.9010.8	NYS Retirement	110.00	TOTAL	$	261.14

Recommendation for transfers:

General Fund:

A.1440.4	Engineering Services, Contr.	$ 1,274.76			
A.1990.4	Contingency Account	6,787.40	**TOTAL**	**$**	**8,062.16**

Highway Fund:

DA.5112.11	Improvements, P.S.	$ 25,000.00			
DA.5140.1	Brush & Weeds, P.S.	7,886.35			
DA.5140.4	Brush & Weeds, Contr.	1,384.95	**TOTAL**	**$**	**34,271.30**

Library Fund:

L.1990.4	Contingency Account	$ 439.80			
L.7410.45	Fuel & Utilities	765.47	**TOTAL**	**$**	**1,205.27**

Sewer Fund:

SS.1990.4	Contingency Account	$ 155.13	**TOTAL**	**$**	**155.13**

Water Fund:

SW.1990.4	Contingency Account	$ 261.14	**TOTAL**	**$**	**261.14**

No Transfer Recommendations at this time for:

General Fund: Emergency Disaster Work, Retirement and Grant Accounts
Highway Fund: Retirement Account

Mr. Patzwald addressed some items that were further down the agenda, pushing Courtesy of the Floor back.

Mr. Patzwald noted Ron Roberts election to the Town Board, Mr. Patzwald asked the Board for motions to accept Mr. Roberts resignation from the Planning Board and to appoint him to finish the unexpired term due to Mr. Zelinski's resignation.

Motion # 4

ACCEPT MR. ROBERT'S RESIGNATION FROM PLANNING BOARD

Motion made by Mr. Shoen, seconded by Ms. Hayes to accept Ronald Robert's resignation from the Planning Board effective December 5, 2011
Ayes 4 Shoen, Hayes, Hawley, Patzwald
Noes 0
Motion carried

Motion # 5

APPOINT MR. ROBERT TO TOWN BOARD

Motion made by Mrs. Hawley, seconded by Mr. Shoen to appoint Ronald Robert to the Town Board to finish the unexpired term vacated by Mr. Zelinski. The appoint term is December 14 to December 31, 2011.
Ayes 4 Shoen, Hayes, Hawley, Patzwald
Noes 0
Motion carried

Supervisor Patzwald administered the Oath of Office to Mr. Robert and explained the Oath will be administered again in January for Mr. Roberts elected term.

Mr. Patzwald also introduced the representatives of Rose & Kiernan Insurance for them to provide information regarding insurance quotes.

Lee Pollock and Jeany Danielson explained the quote process with PERMA, Comp Alliance and State Ins. Fund. They stated the Town general liability premium increased about $900 and made recommendations regarding coverage.

Motion # 6
APPROVE PERMA AS WORKERS COMP INSURANCE CARRIER
Motion made by Mrs. Hawley, seconded by Mr. Shoen to approve a two year contract with PERMA as the Town of Colton's Worker's Comp Insurance carrier.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Motion # 7
APPROVE GENERAL LIABILTY PACKAGE
Motion made by Mrs. Hawley, seconded by Mr. Shoen to approve the General Liability Insurance Policy for 2012 with Selective Insurance through Rose & Kiernan Ins.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Mr. Patzwald to write a letter to PERMA and sign agreements and return to Selective Insurance.

COURTESY OF THE FLOOR
Linden Snyder - Higley Assoc. President, presented a calendar of events for 2012.

Dennis Eickhoff - gave the Board copies of the Library Annual Report, which are also available at the Library. He stated they are working with the Meals on Wheels Program to have book delivery without the meal.

Joe McWilliams - 22 Mills St., South Colton, addressed his concerns of St. Lawrence County spending $20,000 for the Rooftop Highway, and wanted to go on record opposing this expenditure of funds. Mr. Patzwald asked to table the discussion until Mr. Sutherland got to the meeting.

HIGHWAY REPORT Mr. Hawley reported:
- Since the last board meeting, we did some shoulder work on Gulf Road including cutting shoulders, and some ditching on Green Hill. We also cut approximately a mile of shoulders on French Pond Road. The waste material from these projects was used to back up shoulders on Morgan Road in a section that we reconstructed and raised approximately a foot this past summer.
- We also have been doing some routine vehicle maintenance.
- We have had one truck hauling sand for the county when weather permits, this is a trade for shared services.
- Brookfield Power recently completed the guiderail project on River Street, a huge thank you to them as this project needed to be done either by them or the town. Brookfield took on the project and completed it without any cost to the town. I made a rough estimate a year ago based on the prices from the Gulf Road rail project, of about $50,000 for material alone so you can see this was a huge savings for us.
- We also have been working at moving our stock room inventory into the new part, eventually we will be moving our break room into the old stock room.
- Snow and ice has certainly started off slow as we have only been out 4 times so far. A few years ago we got a bunch of snow on Halloween and it stayed thru till spring, so this is a welcome reprieve. I have talked with both Rick and Stanley regarding the plowing of the sidewalks and they are both willing to continue the same as last year.
- Larry and I have both been studying the issue of a new plow truck, for next year. I have looked at all of the available plow equipment in the area and I feel Viking Cives out of Harrisville is our best choice for price, service and durability, this is available thru state contract. And for the chassis I recommend the International tandem truck from Stadium International off of state contract. Bob Carson from Stadium recently delivered a similar truck to the town of Norfolk and on his way there he brought it by our shop for us to try out. This truck has plenty of power and is set up well for our needs, in addition our last truck came from the same place and they have treated us very well on the few issues we have encountered.

Motion # 8
AUTHORIZE PURCHASE OF NEW TRUCK
Motion made by Mrs. Hawley, seconded by Ms. Hayes to authorize purchase of a 2013 International Truck through State Contract pricing and Viking equipment for $183,939.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Motion # 9
AUTHORIZE FINANCE AGREEMENT FOR NEW TRUCK
Motion made by Mrs. Hawley, seconded by Mr. Shoen to finance $164,000 with 1st Niagara at an interest rate of 2.757 % for the purchase of the truck.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

ASSESSMENT REPORT Mr. Patzwald read aloud Ms. Millers' written report:
Enhanced STAR information will be mailed after the Christmas Holiday. There may be an additional form enclosed. This is an income verification form, and is optional. The benefit it offers is for some people it will allow automatic verification. This will help those who renew every year. If you do not file income tax this option is not for you. There will be no one available in the Assessor's Office from December 19 to January 2nd. Messages may be left and replies will be made at the first available opportunity. All transfers and address changes that were in my possession as of December 2nd were noted and our field book has been given to the County for updates. Upcoming tax bills should reflect new addresses and owner that already processed by the County.

CODE ENFORCEMENT REPORT
Mr. Patzwald noted Mr. Richards submitted copies of his report to the Board for their review.

TOURISM & BEAUTIFICATION REPORT Mrs. McWilliams reported on the status of new grant applications: Grant Funds were awarded for the Colton Riverside Gazebo Performances ($1,400), Whitewater Parks ($81,617) and Higley Trails Lodge ($60,000).
Update on Committee Activities:

- Christmas on Main Street, publicizing holiday events
- Parking Area/Prototype Kiosk
- Sunday Rock Chocolates
- Town of Colton Map
- Artwork for signs, postcards, tee shirts and other uses
- Museum/Interactions with Colton Historical Society
- Assist Winterfest Committee

For more information on any of the above, call Ruth McWilliams (262-2450) or Laurie Thornton (265-5762)

A review and brief discussion was held concerning the end of year expenditures for the Tourism/Beautification projects as proposed by Mrs. McWilliams and Ms. Thornton.

Motion # 10
ACCEPT FINANCIAL PROPOSAL FOR T & B
Motion made by Mr. Shoen, seconded by Mrs. Hawley to accept the financial proposal of year end expenditures as put forth by the Tourism & Beautification Committee.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Mr. Patzwald took this opportunity to report Attorney Gustafson has reviewed the Museum deed and will meet with the Historical Society and the Information Center may also be in the Museum building.

COUNTY LEGISLATOR'S REPORT
Legislator Scott Sutherland saluted those who put their effort into the grant application that was awarded for the Town of Colton, and the Board of Legislators wrote a support resolution for the application. He stated he was glad the money came her and not elsewhere. Mr. McWilliams stated his opposition with the County spending $20,000 on the Rooftop Highway (I-98). Mr. Sutherland explained he voted for the expenditure to foster a project to provide jobs and economic enhancements. After a lengthy discussion Mr. Patzwald agreed to write a letter to St. Lawrence County Legislators expressing the need for emphasis on infrastructure and immediate needs across the County without taking away from the distant Rooftop Highway.

A short discussion was held regarding transportation for those in need. The County will be getting out of transportation and they are trying to make an arrangement with NYSARC. If this comes to fruition, there may be an opportunity for Colton residents to have a pick up point or two, is we have the need. The transportation is not limited to age or income but would be available for anyone to use. The destinations to start may only be to Canton and/or Potsdam. Call Donna to offer input on this. 262-2810 # 1.

Donald Hassig spoke about POPs (persistent organic pollutants) and the report from WHO (World Health Organization)regarding POP's impact on child health. He stressed the importance of education to reduce exposure and to choose correct foods for a healthy diet.

UNFINISHED BUSINESS

- Codification Update - everyone involved has a book to review and a meeting will be scheduled in January to discuss changes. The deadline to have changes made and the draft returned to General Code is June 25. Changes made will also need Town Board approval.
- Snell Road - the Town has received a copy of a letter from Attorney Gustafson to SLC Highway Sup't. Dashnaw. We are now waiting for a letter from Mr. Dashnaw in reply.

CORRESPONDENCE

12-01 Nancy Fisher - Library Trustee appointment expires Dec. 31. interested in reappointment
12-02 Francis Hatch - Letter of interest to an appointment to the Planning Board when opening occurs.
12-03 Ronald Robert - Resignation from Planning Board, effective Dec. 5.
12-04 PERMA - Reply to letter maintaining right to non-renewal.
12-05 Village of Potsdam - RE: Consolidated Funding Application Grant
12-06 Attorney Gustafson - RE: Snell Rd.
12-07 SLC Highway - Invitation to retirement luncheon January 21, 2012 in Ogdensburg

Motion # 11
RE-APPOINT MRS. FISHER AS LIBRARY TRUSTEE
Motion made by Mr. Shoen, seconded by Mrs. Hawley to re-appoint Nancy Fisher as Library Trustee, term to expire December 31, 2016.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Motion # 12
AUTHORIZE RETIREMENT CONTRIBUTION PAYMENT
Motion made by Mrs. Hawley, seconded by Mr. Shoen to authorize payment of the NYS Retirement Contribution by December 15, 2011 to receive the discount.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Motion # 13
BUDGET AMENDMENT
Motion made by Mr. Shoen seconded by Ms. Hayes to authorize the Bookkeeper to make a budget amendment for the General Fund and the Highway Fund to present at a Special Meeting, Tuesday January 21, 2011 at 10:00 a.m. at the Town Hall.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Motion # 14
AUTHORIZE PAYMENT OF YEAR END BILLS
Motion made by Mr. Shoen, seconded by Mrs. Hawley to authorize the Bookkeeper to pay the year end bills.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried

Mr. Patzwald asked the Board to consider a resolution granting him the authority to carry out day-to-day business, to be discussed at the Organizational Meeting, January 4, 2012.

Motion # 15
ADJOURNMENT
Motion made by Mrs. Hawley, seconded by Ms. Hayes to adjourn.
Ayes 5 Shoen, Hayes, Hawley, Patzwald, Robert
Noes 0
Motion carried, adjourned at 9:40 p.m.

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Donna Arquiett, Town Clerk