**Court Audit Meeting, Colton Town Board, January 22, 2020**

**State of New York, County of St. Lawrence, 94 Main St., 13625**

Present: Grace Hawley, Deputy Supervisor Councilpersons: Katheryn Hayes

 Donna Buckley, Clerk Lisa Fisher-Davis

Others present: Court Clerk Jennifer Cole and Judge Dale Robar

Mrs. Hawley opened the audit meeting at the Courthouse, 9 Sugarbush Lane, South Colton, NY 13687 at 1:00 p.m. as advertised.

The committee members reviewed:

1. Cash Receipts last entry 12/27/2019
2. Cash Disbursements last deposit will be made December 31, 2019
3. Bank Reconciliations last check recorded12/17/2019 #1159 $5,000.00
4. Supporting Documentation
5. Dockets & Case Files
6. Accountability
7. Reports to Division of Criminal Justice Services – no notice of late reporting
8. Reports to Justice Court done in a timely fashion
9. Reports to Dep’t. of Motor Vehicle also done within time frame
10. TSLED – recorded 12/17/2019
11. 97 cases - 28 pending. Two notices get sent then their driver’s license is suspended (SCOFF)

Motion # 1

**ACCEPT AUDIT OF COURT RECORDS**

Motion made by Mrs. Hawley, seconded by Mrs. Fisher-Davis to accept the audit of the Court records as reviewed.

Ayes 3 Hawley, Fisher-Davis, Hayes

Noes 0

Motion carried

Motion #2

**ADJOURNMENT**

Motion made by Ms. Fisher-Davis, seconded by Ms. Hayes to adjourn.

Ayes 3 Hawley, Fisher-Davis, Hayes

Noes 0

Motion carried, adjourned at 1:30 p.m.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Donna Buckley, Town Clerk