Regular Monthly Meeting, Colton Town Board, May 9, 2018

**County of St. Lawrence, State of New York, 94 Main St., Colton 13625**

Present: George R. Cayey, Supervisor Councilpersons: Grace Hawley

 Darren Richards, DPW Supt. Katheryn Hayes

 Donna Arquiett, Clerk Lisa Fisher-Davis

 Kevin Hawley, Hwy. Supt. Ronald Robert

Others present: Tina Miller, Shelley Rayner, Ed Fuhr, Rick Perkins, Penny Cayey, Ruth McWilliams, Joe McWilliams,

 Mary Jane Watson, Brad Barber and Andrea Malik. Kevin LaMora entered at 7:10 p.m.

Supervisor Cayey opened the meeting with the Pledge of Allegiance at 6:00 p.m. as advertised.

Mr. Cayey asked St. Lawrence County Legislator Rick Perkins if he would like to speak first since he has to leave to attend another Town Board meeting.

**COUNTY LEGISLATOR’S REPORT** Mr. Perkins reported:

The Legislators passed 34 resolutions, 9 contracts of which 2 were for grants. They hired 19 new employees with 7 of them temporary. Mr. Perkins stated the Legislator’s settled a long standing comp case. A new director of weights and measures along with a new assistant County Administrator has been appointed. He said at this point it looks like the County may not have to borrow money this year to make ends meet. Mr. Perkins added he will not be here for next month’s meeting because he will be out of town.

Mr. Cayey asked Mrs. Rayner, Town Bookkeeper to explain the transfer recommendation.

Mrs. Rayner reported the Planning Board Contractual account is over budget because of the Code Book. The recommendation is to transfer $2,000 from Contingency to Planning Board Contractual Account to cover the expense and for future expenses for training, etc.

Motion # **1**

**APPROVE WARRANT # 5, TRANSFER, BANK STATEMENT & RECONCILIATION**

Motion made by Mrs. Hawley, seconded by Mr. Robert to approve the bills on Warrant # 5 along with the transfer, bank statement & reconciliation.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

General Fund $ 23,907.51

Highway Fund $ 14,287.63

Colton Light District $ 730.67

South Colton Light District $ 691.79

Sewer District #1 $ 487.59

Water District #1 $ 1,247.05

The following account is over budget as of April 30, 2018.

**General Fund:** A8020.41 Planning Brd., Contr. $ 1,432.51

**Recommendation for transfer**: A1990.4 Contingency $ 2,000.00

**ASSESSOR’S REPORT** Ms. Miller reported:

The Assessor’s office is not open on Thursday evenings for most of the month of May. You may leave a message and I will call you back as soon as possible. This is the month for grievance hearings. These hearings are being held at the Town Hall on the following dates:

Thursday, May 10, 2018 4pm – 8pm

Saturday, May 12, 2018 9am – 1pm

Thursday, May 17, 2018 5pm – 9pm

Formal grievance with the Board of Assessment Review will be held Tuesday, May 22, 2018 4pm – 8pm.

**With the exception of grievance day**, these dates are open for viewing the tentative roll, assessment review and other conversations regarding your assessment. If you have other questions but do not want to attend the set meetings, please call and leave your name, number and a brief message and I will call you back to discuss your concerns. The office will reopen with summer hours May 31st, 2018 4:30 pm – 8:00 pm.

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**Bti REPORT** Ms. Malik reported:

* All streams were treated, first round, by April 26th. The cold and snow, slowed larval growth and allowed us to treat every single stream. Often, we barely get through the first round and have to start again on the second round. We are now finding mostly small larvae, some medium sized, back in the streams. We'll start on the second round at the end of the week.
* The first river treatment on April 11th was also very successful. We determine the success rate by counting dead vs live larvae the day following a treatment. I just checked the river this morning and found tiny larvae. I'll keep tabs on it but anticipate treating it again within 2 weeks or so.

**MOSQUITO CONTROL PROGRAM**

* As I mentioned in my last report, we are short on crew this year and have had no one to work on the mosquito program. Another benefit of the extended cold weather was it kept the mosquitoes from hatching. After all the streams were treated for black flies, I had all the black fly crew treating for mosquitoes. We started treating for mosquitoes April 26th. The timing worked out perfectly. With four of us working full time on mosquitoes, we've applied more Bti in two weeks than we did all last season, (I was also short on mosquito crew last year.)
* Starting on Wednesday of this week, the college student who worked as an apprentice on the mosquito program last year will be returning.
* I can't emphasis enough how important it is for every property owner to do their part in eliminating mosquitoes by getting rid of standing water in their backyards.
* All the logging activity that has occurred in Town has also created a lot more mosquito habitat. Skidder ruts hold water for a long time and don’t have the natural predators that the larger wetland areas do. Every time you create a hole or depression--- with tire tracks, by removing rocks to make a stone wall, even digging leeks…this depression can collect and hold water and become breeding habitat for mosquitoes.

**TICKS**

I have a lot of inquiries on how I deal with ticks since I and the crew are in the woods hiking and bush-whacking all day long, every day for 5 months. Tick bites are a big concern for us since they can carry Lyme, and another dozen serious diseases. Generally ticks do not jump onto their victims. They wait on vegetation and attach to humans or animals as they brush by. If you don't need to bush whack, stay on the center of trails and paths. Wear long-sleeved shirts and long pants, with pants tucked into boots or socks. Use repellants that contain at least 15-30% DEET; 20% Picaridin; and 30% oil of Lemon eucalyptus (OLE). Consumer Reports, Sept 2017, determined lower concentrations of these ingredients didn't work as well. You can also buy clothing treated with Permethrin, "Insect Shield repellant clothing" or buy permethrin and spray it on your clothing. (The Bti crew does both.) It is also important to check yourself for ticks after you have been out even after taking all the above mentioned precautions.

**INVASIVE SPECIES**

**KNOTWEED (BAMBOO)**

 If you have knotweed on your property, spraying it with roundup in the springtime will not kill it. Please leave

 it. Don't cut it and take it to the Transfer Station, which will only help spread it. THE TOWN HAS A CONTROL

 PROGRAM FOR THIS INVASIVE PLANT. Call me, 315-262-2034, or email, btidirector@townofcolton.com.

 and I will add you to my list. Treatments are done in the early fall after the knotweed flowers.

**Variable Leaf Milfoil**

 I have coordinated training on aquatic invasive plants and hand pulling variable leaf milfoil on August 30

 1:00pm-4:00pm at the Colton Fire Station. This is open to anyone interested in learning more about invasive

 species and how to prevent their spread, and to learn about volunteering for the group effort to pull variable –

 leaf milfoil out of the Raquette River during the fall draw down in September.

**YARD & HOME CHECKLIST FOR REDUCING MOSQUITO HABITAT**

* **Get rid of old tires, tin cans, buckets, drums, bottles or any container that can hold water**
* **Fill or drain any low places (puddles & ruts) in yard**
* **Keep drains, ditches and culverts clean of weeds and trash so water will drain properly**
* **Cover trash containers to keep out rain water.**
* **If you have a rain barrel, cover it with a screen small enough that adult mosquitoes can’t get through to lay eggs in the water**
* **Repair leaky pipes and outside faucets**
* **Empty plastic wading pools at least once a week & store indoors when not in use**
* **Make sure your backyard pool is properly cared for**
* **Clean clogged roof gutters & drains**
* **Flip over wheelbarrows and boats, old freezers or refrigerators that have the door removed**
* **Fill in tree rot holes and hollow stumps that hold water with sand or concrete (these can breed an unbelievable amount of mosquitoes!)**
* **Change the water in bird baths and plant pots or drip trays at least once each week**
* **Keep grass cut short and shrubbery well-trimmed around the house so adult mosquitoes will not hide there**

All mosquitoes need water to complete their life cycle. So, if you take even a few of these simple positive steps to remove standing water in your yard, you will make a significant difference in the adult mosquitoes we have in Colton

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Mrs. McWilliams asked Ms. Malik about the horsetails that are growing in the garden by the kiosk in Colton. If left they will take over the garden by next year and they spread if cut down. Ms. Malik stated she would check to see if what she uses on the knotweed would work on the horsetails.

**CODE ENFORCEMENT REPORT** Mr. Richards reported:

We are currently at 20 permits for the season and several open permits from last year still going. We have had an operating permit application and discussed with the board definitions for shoreline due to the request from the Town Board. We had one ZBA meeting on April 12th which issued a variance for the South Colton new retail store. County referrals have been submitted and returned for local action.

We won the $50,000 grant for the Smart Communities Grant based on the aforementioned tasks done by the DWP and Code Enforcement departments' efforts such as the following reported last month:

 Code Enforcement class for energy was completed April 2nd to complete another task for the Smart Communities

 Energy Grant application. A Unified Solar Permit was worked up for resolution and permit forms. This marks the

 4rth and final action taken to be eligible for the NYSERDA grant we are applying for through Adirondack North

 Country Association.

We could not have gotten this grant completed so fast if it wasn’t for Laurie Wright, who keeps wonderful records.

Motion # 2

**REQUEST ZBA TO INTERPRET/DEFINE SHORELINE WIDTH**

Motion made by Mr. Cayey, seconded by Mrs. Hawley to request the Zoning Board of Appeals to interpret and/or define “shoreline width”.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Motion # 3

**AUTHORIZE LISTED PROJECTS FROM GRANT FUNDS**

Motion made by Mrs. Fisher-Davis, seconded by Mrs. Hawley to authorize the $50,000 Grant Funds to be spent on:

1. New LED lighting at highway garage
2. Add insulation to community center and the station
3. New boiler system for the station

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Mr. Richards provided the Board with a floor plan for the remodel at the Community Center, asking for approval to proceed. The plan includes an extension off the rear of the building where a mechanical lift will be installed for handicapped access. This will allow the removal of the ramp from the front of the building to bring it back to the original facade. He stated the funds will be coming from the $10,000 court grant and the $22,000 budgeted funds for the project.

Motion # 4

**AUTHORIZE DPW TO PROCEED WITH COMMUNITY CENTER PROJECT**

Motion made by Mr. Robert, seconded by Mrs. Fisher-Davis to authorize DPW to proceed with the Community Center Project as described in the floor plan.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

**TRANSFER STATION REPORT** Mr. Richards reported:

Zero sort recycling is still rising. Our Town Supervisor and Skip Bassinette agreed to cap the Recycling rate at $131.00 a ton for 2018 which hit $146.00 a ton last month for per-market contracts. Everything else is going smoothly.

**WASTE WATER & WATER REPORT** Mr. Richards reported:

Please shut off any water running that ran for ground freezing purposes. We will not adjust your water bill this quarter. Diffusers and lift station pumps were serviced again for the Spring. We are now chlorinating our effluent again for the season to satisfy permit. During the last wind storm the brown outs, and power flickers created alarms throughout the collection system for the Sewer system. High flows going through the sewer plant due to Racquette River being too high. We have Mike Sutton from Erie Boulevard texting me if they go over 8000 csf for flows. DEC is aware of our parameters of our spike in our SPEDIES permit.

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**BUILDINGS AND GROUNDS** Mr. Richards reported:

The DPW is on to Spring cleaning now that Spring finally arrived in May! Dug outs with the softball field are being finished with added infield work done for the season. We are bringing only one summer position back as per our Town's supervisor's request. Blake Scovil returns at 11.00 per hour for the summer season.

Motion # 5

**HIRE BLAKE SCOVIL FOR THE SUMMER**

Motion made by Mr. Robert, seconded by Mrs. Fisher-Davis to hire Blake Scovil for the summer at $11/ hr.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

**SAFETY REPORT** Mr. Richards reported:

The DPW crew attended a Water / Wastewater Seminar in March at SUNY Potsdam for DOH and DEC credits. We purchased a new master First Aid Kit for the DPW and truck first aid kits as well. Our bookkeeper came back from the PERMA training last week.

**TOURISM & BEAUTIFICATION REPORT** Mrs. McWilliams reported: With spring comes lots of outdoor work and preparations for summer, as follows.

**New Raquette River Blueway Trail (RRBT) Kiosk in South Colton**

Thanks to the Department of Public Works the new kiosk for South Colton produced by Northeastern Sign has been installed in the green space between State Highway 56 and the parking lot for the J.R. Watson Community Center. It is one of ten kiosks being installed this spring in places along the Raquette River from Blue Mountain Lake to Akwesasne. The project, being administered by the Village of Potsdam on behalf of the participating communities, is supported in part through grant funds. During the last few years the committee has raised the funds needed to cover the cost of the kiosk in South Colton through barn quilt classes and sales as well as other fundraising activities.

**Spring Clean-up / Caring for Colton Day on May 12**

On Saturday, May 12 volunteers will be cleaning up town parks and picking up trash on nearby roads and at the town’s Transfer Station. Joanne Hudson, as the town’s Beautification Coordinator, is working with the following people leading spring clean-up activities: Peter and Charlotte Thomas at Sunday Rock Park; Lorraine and Warren Harman at Three Falls Park; and Laurie Thornton at Memorial Park. In addition Katie LaShomb will lead her Girl Scout Troop in picking up trash and other debris along the John Stone Memorial Nature Trail and Ruth McWilliams will lead trash pickup activities with CPCS students at the Transfer Station. After this weekend the committee will schedule work at other sanctioned sites. Anyone wishing to assist with town beautification activities should contact Joanne (315-265-2255).

**Proposal to Move Stone Remembering “All Colton Veterans” to Memorial Park**

The Tourism & Beautification Committee proposes to move the stone to "All Colton Veterans" from the garden at the corner of State Highways 56 and 68 to the town’s Memorial Park at the corner of Main Street and Riverside Drive. In recent years the volunteers who created the garden have not been able to take care of it and store flags have begun to overwhelm the site. And passersby really are not aware it is there. So we propose to move the stone to the town’s Memorial Park which is maintained by a combination of forces and seems a fitting place for the stone. With the help of the Department of Public Works we intend to move the stone in time to rededicate Memorial Park during the Colton Country Days celebration in July. This timeframe will give the committee time to work with the Colton Historical Society on a small sign to hang on the metal chain link fence about the history of the site, including its dedication in 1976 and rededication in 2018.

**Next Meetings**

A meeting with Cyndy Hennessy and the Colton Historical Society will be held on May 14 at 7pm to plan the Colton Country Days celebration from July 15-22, focusing in particular on traditional Country Day activities on July 21. The committee’s next regularly scheduled monthly meeting to be held on June 11 at 4pm will focus on the summer schedule.

A discussion regarding the moving of the “Veteran’s “ rock and the flag pole to the Memorial Garden lasted several minutes. Mr. Robert complained that we have not been paying attention to when flags are to be half-staff. He recommended the department head where the flag is located should be responsible for it.

Motion # 6

**ASSIGN BUILDING DEPT. HEADS TO OBSERVE FLAG PROTOCOL**

Motion made by Mr. Cayey, seconded by Mrs. Fisher-Davis to assign building department heads to observe flag protocol for raising and lowering the flag when necessary.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

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Motion # 7

**MR. HAWLEY TO REMOVE/PAINT/REINSTALL FLAG POLE**

Motion made by Mrs. Fisher-Davis, seconded by Mrs. Hawley to authorize Highway Supt. to remove the flag pole from SH 56 & 68 intersection, clean & paint it then install it in Memorial Park by Colton Country Day for a dedication ceremony. To be paid out of A1620.4 account.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

**HIGHWAY REPORT** Mr. Hawley reported:

* Since the last board meeting we have finally finished up with snow and ice, (I hope)..
* We have been cold patching and picking up garbage along the roads as the snow melts.
* We have also been doing spring vehicle and equipment maintenance
* As of today our last truck has been stripped from Snow plowing equipment.
* We have also been hauling fine crusher run to put on Leary Road and Little John Road, as well as shoulders on our capital projects. To date we are at 1400 tons, I am looking to start out with 2000 tons this week should finish that for now. Our new dump trailer has been working well for this.
* We also started cleaning up around the town barn. After we sold the military storage buildings our years of pack rating really began to show up. We took a dump trailer and a dump truck load of tires to the county Massena transfer station. This cost around $1100 to dispose of. We also are separating all of the scrap metal to take to the scrap yard and proceeds from that will offset some of the land fill charges.
* Steve Poste is looking to sell his small dozer; I would like to ask the board’s permission to advertise for bids for a used dozer, comparable to his. We have used Pierrepont’s through shared services for years, and I feel it is time for us to have our own. We will always use this to put up our sand pile as well as on our road jobs.
* We are going to starting spring street cleaning next week; the sweeper is in Hannawa now so we will be starting in Colton next week.

Mr. Cayey asked Mr. Arquiett what was going on with tire disposal this year. Ms. Arquiett explained the tire disposal cost has been budgeted and paid for through Patty Ritchie’s Office. When I called the County to see if there is going to be a disposal day, I was told no because Mrs. Ritchie didn’t get the funding this year.

Motion # 8

**AUTHORIZE ADVERTISING FOR PURCHASE OF A DOZER**

Motion made by Mr. Robert, seconded by Mr. Cayey to authorize Highway Supt. Hawley to advertise for the purchase of a used bulldozer in the price range of $22-25,000.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

**PLANNING BOARD REPORT** Mr. Fuhr reported:

The Planning Board meeting was held on May 24, 2018, 7:00 P.M. at the Colton Town Hall. The legal notice of the meeting was posted in the newspapers as usual. The issues brought up for discussion were:

 \* After being returned from the ZBA with no conditions on the area issue, conditional Use Permit for Michael

 Crosley and Anne Clarkson CUP-11-2018, the planning board conducted a hearing. Action taken, the permit was

 approved with a four to one vote.

\* Ruth McWilliams and M.J. Watson presented an outline on a new project to increase tourism in Colton.

\* Code Enforcement Officer report. 11 permits

\* The next PB meeting will be Thursday, May 24 due to Grievance Hearings. Ms. Miller stated it is law that

 Grievance Day be held the 4th Tuesday in May and can’t help the inconvenience.

Mr. Cayey stated he called the County and was told as long as there is a quorum remaining there is no need to fill the position.

**TOWN CLERK’S REPORT** Ms. Arquiett reported:

* Because the contractor’s at the Courtroom requested half their payment upfront, 2 bills were paid separate from our bill paying cycle. Board members were each contacted to get approval and the bills were initialed by them prior to payment. The payments were made to Rishes $2,013 and All Northern Locksmith $250.
* Summer Swim Program – Higley Flow and Postwood Park
* Hire bus driver and at what rate
* Request bus from CPCS
* Get insurances for bus and kids
* Provide forms to CPCS for last newsletter of the year
* Put forms and info on website & FB page

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**TOWN CLERK’S REPORT CONTINUED**

* Tax collection ends May 31 with just under $300,000 to collect.
* Now is the time of year the genealogy requests start.
* Hopefully it will be slow enough to have time to clean the vault and work on record retention.
* While making Mr. Robert’s registration and reservation for his next meeting of the Association of Towns and Villages, I realized and looked for previous authorization. There was only a motion for a payment to reimburse him for the last meeting. Mr. Robert needs authorization to pay his AATV meeting expenses.

Mr. Cayey spoke about the letter received from Judge Robar regarding contractors/maintenance workers and the security of court records JCAP stressing security. Mr. Cayey stated the building is owned by the Town and the need for entrance to the Courtroom when neither the Judge nor Clerk is there. Mr. Cayey said he will reply to Mr. Robar’s letter with the decision made tonight.

Motion # 9

**TOWN KEEPS 1 KEY CARD TO COURTROOM**

Motion made by Mr. Robert, seconded by Mrs. Hawley to keep one key card for access to the Courtroom to be used when necessary.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Motion # 10

**HIRE SWIM BUS DRIVER**

Motion made by Mrs. Hawley, seconded by Mrs. Fisher-Davis to hire James Perkins as the summer swim program bus driver at $19/hr. June 25 to August 17.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Mrs. Rayner reported a discussion regarding minimum wage reminded her the Library Aides aren’t paid minimum wage. It increased to $10.40/hr. in January. We are not complying with the law paying them what we are. I recommend we start with the next payroll. When asked if there is anybody else making less than minimum wage she replied no.

Motion # 11

**ADJUST LIBRARY AIDES PAY TO MINIMUM WAGE**

Motion made Mr. Robert, seconded by Mr. Cayey to adjust the Library Aides hourly pay to $10.40 per hour.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

**TOWN ENGINEER’S REPORT** Mr. Cook reported:

The request to eliminate road frontage from water/sewer bills was done and rates recalculated. You were given copies of the changes April 11 for review, now I’m waiting for your decision.

Motion # 12

**APPROVE WATER/SEWER RATE ADJUSTMENT**

Motion made by Mr. Robert, seconded by Mrs. Hawley to approve water and sewer rate adjustment.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Mr. LaMora questioned Mr. Richards on how the water and sewer bills were calculated. Mr. Richards replied the way they are calculated was done when the system was built in 1970. It includes assessment, road frontage and usage at different rates for each. Mr. LaMora asked if the assessment portion could be changed. Mr. Richards replied that every effort is made to ensure everyone is assessed fairly, it’s compared to having to pay school taxes when you have no kids.

A short discussion ensued regarding loans, grants and new rates. Mr. Cook pointed out that after paying the new rates after 2 years the water/sewer will come into the black, only if there isn’t any major problem.

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**INTERNET** – Mrs. Hawley reported that SLIC says it looks like they can do both sides of the road when installing instead of the original thought of one side only. Mr. Cayey asked if there was anything we should be doing. Mrs. Hawley said she asked that and the answer was no. He then asked if they gave a start date. Again the answer was no.

**NYCLASS INVESTMENT** Last month Mrs. Rayner spoke to the Board about putting Town funds where we could earn better interest and provided them with info. She spoke with NBT Manager Dave Moulton and asked how much money would need to stay at NBT in order to keep our free checking. It was suggested $500,000. If we invest the remaining funds at NYCLASS current rate of 1.55% we could earn approximately $31,000 this year. Mrs. Rayner reported she checked with the OSC (Office of State Comptroller) and this is an approved investment company. She added she will only have access to move money around but not withdraw.

Another discussion was held pertaining to what our interest return is now, is it the same type we have with NBT, who else is invested, etc.

Motion # 13

**AUTHORIZE INVESTMENT OF TOWN FUNDS AND ADOPT RESOLUTION # 4 - 2018**

Motion made by Mr. Robert, seconded by Mrs. Hawley to authorize Supervisor George Cayey and Bookkeeper Rayner to invest $2,000,000 of Town Funds in NYCLASS and adopt Resolution # 4 – 2018 as follows.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

MUNICIPAL COOPERATION RESOLUTION

Resolution # 4 - 2018

**WHEREAS,** New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, towns and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

**WHEREAS,** the Town of Coltonwishes to invest certain of its available investment funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

**WHEREAS,** the Town of Colton wishes to assure the safety and liquidity of its funds;

**NOW, THEREFORE,** it is hereby resolved as follows:

George R. Cayey is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of Town of Colton.

**RESIGNATIONS** Mr. Cayey reported he received resignations which need to be accepted. Martin Avery from the Planning Board and Sharon Andrews from the Board of Assessment Review.

Motion # 14

**ACCEPT RESIGNATIONS**

Motion made by Mrs. Hawley, seconded by Mr. Robert to accept with regret the resignations of Martin Avery, effective May 11, 2018 and Sharon Andrews, effective immediately.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

**BOOKKEEPER POSITION** Mr. Cayey stated he didn’t feel it should be at the whim of a Supervisor to fire the bookkeeper. He added he has been working with Mrs. Rayner to learn payroll to be her backup and explained the incredibly “antiquated” program she is using and we are looking for a suitable program for payroll. Mr. Cayey recommended the removal of a/the bookkeeper can only be done by a full board approval.

Motion # 15

**SUPERVISOR CAN NOT FIRE BOOKKEEPER**

Motion made by Mr. Robert, seconded by Mrs. Fisher-Davis that the Bookkeeper can only be removed by a full Board vote.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

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Mr. Cayey reported there are 2 employees paid semi-yearly. We would like to pay them monthly.

Motion # 16

**CHANGE SEMI-ANNUALLY PAID EMPLOYEES TO MONTHLY PAY**

Motion made by Mr. Robert, seconded by Mrs. Fisher-Davis to change the semi-annually paid employees to monthly paid employees.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Mr. Cayey stated he would like to look for a used vehicle for Bti Director Andrea Malik. Ms. Malik added she has driven her own vehicle for 7 months of a year for 33 years working for the Town. When I hit a deer last month while working and with a witness, I was told I had to turn it into my own insurance. Since then I have been thinking about other department heads having Town vehicles, I should too. Mr. Hawley said we could probably get a new vehicle on state contract for almost the same money as a good used one. Mr. Robert said he thought that was a good idea and when not in use by Ms. Malik it could be used by other employees for banking, conferences and such.

Motion # 17

**PURCHASE OR LEASE A TRUCK ON STATE CONTRACT**

Motion made by Mr. Robert, seconded by Mr. Cayey to purchase or lease a truck on state contract. The initial use will be for Bti Director and other personnel when not in use by the Director.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried

Mr. Cayey asked if there was any other business to discuss.

Mr. LaMora stated he was approached by a reliable source offering to donate $10,000 toward a tennis/basketball court in Colton. When asked if there was room next to the bike track, the reply was yes, to the right of it as you face it from the road. There is already some parking available. Mr. LaMora added he has seen about a total of 30 kids all last year at the bike track. Mr. LaMora said when the Board decides give him a call.

Mr. Cook asked the Board to give him permission to permanently update our application/information with EFC. Permission granted.

Mr. Cook asked the Board if they would like to apply for a Consolidated Funding Grant, it’s a 50/50 grant and up to half a million. If money could be found you could get half the funding for a salt storage shed. The application is due July 27, I would need to know as soon as you review the grant application, I’ll send it to you tomorrow.

Mr. Cayey asked again if there was any more business. No.

Motion # 18

**ADJOURNMENT**

Motion made by Mr. Cayey, seconded by Mrs. Hawley to adjourn.

Ayes 5 Hawley, Robert, Hayes, Fisher-Davis, Cayey

Noes 0

Motion carried, 7:50 p.m.

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 Donna Arquiett, Town Clerk

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