

AGENDA SUBJECT TO CHANGE UP TO AND INCLUDING THE DAY OF THE MEETING
TOWN OF COLTON
TOWN BOARD MEETING 6:00 P.M. DECEMBER 18, 2025
AGENDA

Meeting is not open to the public discussion/opinion until and after "Courtesy of the Floor" unless asked.

- CALL TO ORDER – **PLEDGE OF ALLEGIANCE**
- **Adopt the agenda**
- **Warrants / Transfers – Approval of bills, Bank Reconciliation, Transfers**
- **Courtesy of the floor – OPEN TO THE PUBLIC (3-minute limit)**
- **County Legislator – Rick Perkins**
- **TOWN ENGINEER – JEFF TUBOLINO**
- **DEPARTMENT REPORTS**
 - Animal Control / Dog Warden
 - Assessor / Bookkeeper
 - BTI
 - Code Enforcement / DPW / Safety
 - Highway Dept.
 - Library
 - Planning / Zoning
 - Committee Reports
 - Trail System (Steve)
 - Tim Hennessy Park (Lisa)
 - TOC Policies
 - Town Clerk / Tax Collection (Appointments / Resolutions)
- **CORRESPONDENCE**
- **TABLED BUSINESS / UPDATES**
 - Hunting on Transfer Station land
 - Mark Simon – Trail Steward
 - Nuisance Lighting Local Law
 - Streetlight at the corner of Route 56 and Main
 - Painting at the Library
- **NEW BUSINESS**
- **ADJOURNMENT**



Town of Colton Town Board Meeting, December 18, 2025
County of St. Lawrence, State of New York, 94 Main St., Colton, NY 13625

Present: Lisa Fisher, Deputy Supervisor
 Kevin Hawley, Highway Supt.
 Darren Richards, Code/DPW Supt./Safety
 Brittney Gravlin, Deputy Town Clerk

Councilpersons: Ronald Robert *(absent)*
 Kevin Beary
 Stephen Knight
 Edward Fuhr *(absent)*

Meeting Attendees: Bob Agel, Karen Bage, David Corbett, Mickie Corbett, David Crosby, Dennis Eickhoff, Jean Fallon, Emileen Garvin, Ed Harcourt, Kevin Hawley, Cynthia Hennessy, Andrea Malik, Rick Perkins, Shelley Rayner, Darren Richards, Linda Shaver, Sandi Uechi, James Williams

Online Attendees: Dennis Eickhoff (624p after attending in person), Tracy Harcourt, Kris Koehler, Peggy Shea, Mary Jane Watson

Deputy Supervisor Lisa Fisher opened the meeting with the Pledge of Allegiance at 6pm, as scheduled.

Motion #1

Adopt the Meeting Agenda

Councilman Knight made the motion to adopt the agenda for this meeting, seconded by Councilman Beary.

Ayes 3 Beary, Fisher, Knight
 Noes 0
 Absent 2 Fuhr, Robert
 Motion Carried

Motion #2

Authorize Bank Reconciliations, Transfers, & Bills in Warrant #12, 2025

Motion made by Councilwoman Fisher, seconded by Councilman Knight to authorize payment of bills labeled Warrant #12, complete a budget amendment, and a transfer as indicated below.

Ayes 3 Beary, Fisher, Knight
 Noes 0
 Absent 2 Fuhr, Robert
 Motion Carried

General Fund	\$ 82,625.79
Highway Fund	67,592.15
Library Fund	1,802.76
Colton Light	1,068.21
South Colton Light District	988.87
Sewer Fund #	3,299.92
Water Fund #1	60,069.59

BUDGET ADJUSTMENTS:

<u>Amount</u>	<u>Transfer To</u>	<u>\$44,265.00 Total General Fund Need</u>	
\$ 200.00	A1010.400 Town Board Contractual	A599 Fund Balance	\$22,265.00
1,500.00	A1110.120 Town Justice Clerk Personnel Services	A1490.110 Public Works Supt. PS	\$22,000.00
750.00	A1220.130 Town Supervisor Secretary Personnel Services		
500.00	A1420.410 Attorney Roemer		
2,800.00	A1490.120 Public Works Secretary Personnel Services		
25,000.00	A1620.100 Buildings Personnel Services		
5,000.00	A1620.400 Buildings Contractual		
2,500.00	A4068.110 Insect Control Personnel Services		
2,500.00	A5132.400 Garage Contractual		
2,000.00	A7140.100 Recreation Personnel Services		
15.00	A7510.100 Town Historian Personnel Services		
1,500.00	A9030.800 Social Security		
<hr/>			
\$ 2,600.00	DA5110.100 Road Maintenance Personnel Services	\$59,600.00 Total Highway Need	
15,000.00	DA5130.400 Machinery Contractual	DA599 Fund Balance	\$59,600.00
1,000.00	DA5140.400 Brush & Weeds Contractual		
20,000.00	DA5142.100 Snow Removal Personnel Services		
20,000.00	DA5142.400 Snow Removal Contractual		
1,000.00	DA9030.800 Social Security		
<hr/>			
\$ 1,000.00	L7410.121 Library Tech Personnel Services	\$1,050.00 Total Library Need	
50.00	L7410.431 Telephone	L1990.400 Contingency	\$1,050.00
<hr/>			
\$ 1,000.00	SL1-5182.400 Colton Lighting District	\$1,500 Total Lighting Districts Need	
500.00	SL2-5182.400 South Colton Lighting District	SL1.599 Fund Balance	\$1,000.00
		SL2.599 Fund Balance	\$500.00

Colton Historical Society 2025 Citizen of the Year

Ms. Cynthia Hennessy, on behalf of the Colton Historical Society, presented the Town of Colton 2025 Citizen of the Year Award to Andrea Malik, Town of Colton BTI Director.

“Andrea’s many achievements include Director of the BTI Black Fly and Mosquito Control Programs since 1985; and more recently, the Invasive Species Program. Andrea studied tracking, awareness, and survival with Tom Brown Junior and occasionally teaches tracking workshops still.

So, I got interested, who’s Tom? Who’s this Tom Brown Junior? So, I looked him up. Tom Brown Junior passed away last year at the age of 74, but his impact endures through every person who has walked the path that he has illuminated. A path of listening to the land, living with honor, remembering our original instructions as caretakers of the earth.

His teachings continue to ripple through time, reminding us that true survival is not just about staying alive but about living in harmony with the rhythms of nature and the wisdom of the ancestors.

In addition, Andrea is founder of the Forest Spirit Martial Arts and is an expert in several, including qigong – I think I am interested in that. She also enjoys playing Native American style flutes. So, it is a pleasure to award this plaque to you, Andrea.”



Courtesy of the Floor

None.

County Legislators Report: Rick Perkins

Report as written and on file.

Engineer Report: Karen Bage

Report as written and on file.

K. Bage and D. Richards thoroughly reviewed options with the Board in regard to their grant proposal for safe routes to school sidewalks through the NYSDOT Transportation Alternatives Program (TAP).

Motion #3

Councilman Beary made the motion to move forward with Option 1 as presented for the Safe Routes to School Sidewalks Grant with NYSDOT TAP, seconded by Councilman Knight. Option 1 includes a 20% Town match of \$188,057.88; \$76,725.00 is projected to be covered by force account labor/equipment, Town funds will cover the remaining \$188K.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Dog Warden Report: Mike Gilbo

Not present, no report provided.

Bookkeeper/Assessor Report: Shelley Rayner

Report as written and on file.

Motion #4

Councilman Knight made the motion to approve newly elected officials Emileen Garvin and Tracy Harcourt to attend the January 2026 training in Albany, seconded by Councilwoman Fisher.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Motion #5

Councilman Beary made the motion to allow S. Rayner to post payroll on Friday, January 2nd instead of the TOC’s normal Thursday due to the New Year’s Day holiday, seconded by Councilman Knight. Payroll is unable to be posted early as it would reflect in the 2025 budget instead of the 2026 budget.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Town of Colton Town Board Meeting, December 18, 2025

BTI Report: Andrea Malik
Report as written and on file.

Code Enforcement / DPW / Safety Reports: Darren Richards
Report as written and on file.

Motion #6

Councilman Beary made the motion to allow advertising for a 2026 budget approved replacement of the 2015 dump truck, seconded by Councilwoman Fisher.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Highway Report: Kevin Hawley
Report as written and on file.

Highway Superintendent K. Hawley requested board permission to accept the \$75,000 excavator bid, which came in \$10,000 under budget. In addition, \$28,000 in unbudgeted revenue was received from an equipment sale within the past month and the purchase of this excavator will assist in the FEMA related work of Hurricane Debby (August 2024) to be completed Summer 2026. Following completion of FEMA work, the older machine will be sold.

Motion #7

Councilman Beary made the motion purchase the excavator as presented, seconded by Councilman Knight.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Library Report: Dennis Eickhoff
Nothing new to report.

Planning Board Report: Kris Koehler
Report as written and on file.

Motion #8

Councilman Beary made the motion to appoint Mary Holland as an alternate for the Planning Board, seconded by Councilman Knight.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Committee Report – Trail System: Steve Knight
Nothing new to report.

Councilman Beary questioned a Pease & Gustafson invoice that included a charge for Deb Christy, member of the Committee, speaking with the Town’s attorney regarding SEQR requirements.

Councilman Knight stated that he was unsure what that was directly in reference to, but it may be something that Supervisor Robert and D. Christy followed up on regarding impacts on a beaver dam, since that would require a SEQR.

Councilman Beary stated that D. Christy is currently a private citizen having communications with the Town’s attorney, Councilman Beary proposed the Town appoint D. Christy as a consultant for motorized sports to avoid the appearance of the Town paying for attorney invoices in which the person doesn’t officially have a position with the Town, this could also be seen as theft of services.

Councilman Knight stated this move isn’t appropriate at this time but will be following up at their next committee meeting to see if it’s necessary for D. Christy to be appointed. Councilman Knight agrees with Councilman Beary on the concern of a private citizen conversing with the Town’s attorney.

Committee Report – Tim Hennessy Park: Lisa Fisher
Nothing new to report.

Committee Report – TOC Policies: Shelley Rayner
The sexual harassment policy as well as the ethics policy are the priorities within the required policies that the committee is focusing on at this time. Final drafts will be worked through at the next meeting in January and presented to the Town Board soon after.

Town of Colton Town Board Meeting, December 18, 2025

Town Clerk Report: Brittney Gravlin

Report as written and on file.

Motion #9

Councilman Knight made the motion to set the Organizational Meeting date for Wednesday, January 7th, 2026, at 6p at the 94 Main Street Colton Town Hall Conference Room, seconded by Councilman Beary.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Motion #10

Councilman Beary made the motion to approve the 2026 Town Board Meeting Schedule and advertise the same, seconded by Councilwoman Fisher

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Motion #11

Councilman Beary made the motion to reappoint Cheryl Thomas to the Colton Hepburn Library Board, seconded by Councilwoman Fisher.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Motion #12

Councilman Beary made the motion to terminate Tracy Harcourt’s resident position on the Policy Committee and appoint her as a Town Board representative of the Policy Committee, seconded by Councilman Knight.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Correspondence

Nothing received.

Unfinished Business – Volunteer Trail Steward

B. Gravlin stated no communications were received from the Attorney for the Town or NYMIR; however, PERMA responded and had no concerns regarding Mark Simon being appointed as a volunteer trail steward.

New Business:

Councilwoman Fisher commended D. Richards and S. Rayner for organizing the end of year employee luncheon in order to recognize a job well done by everyone.

D. Richards relayed a message from the DPW and Highway employees stating their thanks for the event.

Councilwoman Fisher stated in previous years, employees were provided Christmas Eve off and recommends doing so again this year. However, for regular duties of DPW (water testing) and Highway (called in for snow removal), the tasks would be considered regular time and not overtime.

Motion #13

Councilman Beary made the motion to provide the Town of Colton employees Wednesday, December 24, 2025 (Christmas Eve) off, seconded by Councilman Knight. Any regular duties required by the DPW or Highway Department on that day would be regular time and not overtime; additionally, the Transfer Station will instead be open on Tuesday, December 23, 2025.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Adjournment

Motion #14

With no further business to conduct, Councilman Beary made the motion to adjourn, seconded by Councilman Knight.

Ayes 3 Beary, Fisher, Knight
Noes 0
Absent 2 Fuhr, Robert
Motion Carried

Meeting closed at 7:03pm.

TOWN OF COLTON
ABSTRACT # 12T
DEPOSIT OF 11/01/2025 - 12/31/2025

Code	Fund	Amount
Book:	A DA H L SF SL1 SL2 SS SW	
A	GENERAL FUND - TOWNWIDE	82,625.79
DA	HIGHWAY FUND - TOWNWIDE	67,592.15
L	HEPBURN LIBRARY FUND	1,802.76
SL1-	COLTON LIGHT DISTRICT	1,068.21
SL2-	SOUTH COLTON LIGHT DISTRICT	988.87
SS	SEWER DISTRICT #1	3,299.92
SW	WATER DISTRICT #1	60,069.59
	Total:	217,447.29
	Total:	217,447.29

Colton South Colton Lighting District

SL1-5182.400	Colton Lighting District	-\$574.96	\$1,000.00
SL2-5182.400	South Colton Lighting District	-\$113.87	\$500.00

Recommendation for transfer

SL1.599	Fund Balance		\$1,000.00
SL2.599	Fund Balance		\$500.00

Sewer

\$0.00

Recommendation for transfer source

\$0.00

Water

Recommendation for Transfer Source

At the December 1st 2025 Full board Meeting

We Had 24 Resolutions

We Had 11 Modifications to The Budget

We Had 5 Agreements/ Contracts to Be Signed

We Had a Memoriam for Legislator Dan Faye who passed away this year

We Had a Resolution recognizing December 1st as World AIDS Day

We Had a Resolution recognizing December as Seasonal Affective Disorder month

We Had a Resolution authorizing to abolish a computer Programmer/Analyst and fill a computer Technician Position in the Information Technology Office

We Had a Resolution adopting the Mortgage Tax report

We Had a Resolution Charging Tax Items & omitted Tax Paid

We Had a Resolution Establishing a Date and Time for the Organizational Board meeting

We Had a Resolution Appointing the Director of the Real Property Tax Office

We Had a Resolution Adopting Local Law I (NO. _) for the Year 2025 “Tax Cap Override for the year 2026”

We had a Resolution Adopting the 2026 budget, Total Appropriations \$334,182,391 with a Property Tax Levy of \$60,109,200

If Anyone Has Any Questions, Please Feel Free to Reach Out to Me.

Rick



**ST. LAWRENCE COUNTY
BOARD MEETING
MONDAY, DECEMBER 1, 2025
LEGISLATIVE CHAMBERS AND LIVE VIA
WWW.STLAWCO.GOV
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER FOLLOWED BY PLEDGE OF ALLEGIANCE

IV. MEMORIAL CEREMONY

1. All Members **IN MEMORIAM OF A DECEASED MEMBER OF THE ST.
Pg. 5 LAWRENCE COUNTY BOARD OF LEGISLATORS**

A brief recess will be held at this time.

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES – October 27, 2025 & November 3, 2025

VII. COMMUNICATIONS

VIII. CITIZEN PARTICIPATION: "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

IX. PRESENTATION OF RESOLUTIONS:

1. Mr. Webster **RECOGNIZING WORLD AIDS DAY ON DECEMBER 1ST**
Pg. 6
2. Mr. Webster **RECOGNIZING DECEMBER AS SEASONAL AFFECTIVE**
Pg. 7 **DISORDER AWARENESS MONTH**
3. Ms. Curran **AUTHORIZATION TO ABOLISH A COMPUTER**
Pg. 8 **PROGRAMMER/ANALYST AND CREATE AND FILL A**
 COMPUTER TECHNICIAN POSITION IN THE
 INFORMATION TECHNOLOGY OFFICE

December 1, 2025

4. Ms. Curran
Pg. 9 **AUTHORIZING THE CHAIR TO SIGN AN INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ATTACK SURFACE MANAGEMENT WITH THE NEW YORK STATE OFFICE OF INFORMATION TECHNOLOGY SERVICES AND THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**
- RC 5. Ms. Curran
Pg. 11 **MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE TO ACCEPT A FY22 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FROM THE BUREAU OF JUSTICE ASSISTANCE (BJA)**
- RC 6. Ms. Curran
Pg. 12 **MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR THE FY23 OPERATION STONE GARDEN GRANT FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**
- RC 7. Mr. Webster
Pg. 13 **MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR PASS THROUGH FUNDING RECEIVED FROM NYS OFFICE OF MENTAL HEALTH FOR APPROVED AGENCIES**
8. Mr. Webster
Pg. 14 **AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR EARLY INTERVENTION SERVICES FOR THE PUBLIC HEALTH DEPARTMENT AND SETTING 2026 RATES FOR EARLY INTERVENTION SERVICES**
- RC 9. Mr. Webster
Pg. 16 **MODIFYING THE 2025 BUDGET FOR SOCIAL SERVICES FOR HIGHER THAN ANTICIPATED EXPENSES RELATED TO THE CHILD CARE BLOCK GRANT AND SAFETY NET**
10. Mr. Hull
Pg. 18 **ADOPTING MORTGAGE TAX REPORT**
11. Mr. Hull
Pg. 20 **CHARGING TAX ITEMS & OMITTED TAX PAID**
- RC 12. Mr. Hull
Pg. 22 **MODIFYING THE 2025 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR MACHINERY RENTAL AND EQUIPMENT REPAIR AND MAINTENANCE**

December 1, 2025

- RC 13. Mr. Hull
Pg. 23 **AUTHORIZING THE SOLICITATION OF BIDS FOR THE HIGHWAY MAINTENANCE AND ADMINISTRATION FACILITY AND AUTHORIZING THE HIGHWAY SUPERINTENDENT TO EXECUTE AND SUBMIT THE ENVIRONMENTAL ASSESSMENT FORM**
- RC 14. Mr. Hull
Pg. 24 **AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE NATIONAL GRID BROWNFIELD REDEVELOPMENT PROGRAM ACCEPTING GRANT AWARD FUNDS FOR DEMOLITION OF A BUILDING AT 18 MAIN STREET IN THE TOWN OF HAMMOND AND MODIFYING THE 2025 BUDGET FOR THE COUNTY ATTORNEY'S OFFICE**
- RC 15. Mr. Hull
Pg. 26 **ADOPTING LOCAL LAW I (NO.) FOR THE YEAR 2025, "TAX CAP OVERRIDE FOR FY 2026"**
16. Mr. Hull
Pg. 28 **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM TO PROVIDE CLEANING AND MINOR REPAIR SERVICES FOR COURT FACILITIES AT THE COUNTY COMPLEX**
- RC 17. Mr. Hull
Pg. 29 **MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE FOR ADVERTISING**
- RC 18. Mr. Hull
Pg. 30 **AUTHORIZING THE CREATION OF A CAPITAL RESERVE FOR THE PURPOSE OF THE MANAGEMENT OF REPAIRS**
19. Mr. Hull
Pg. 31 **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SUMMIT SHRED LAB FOR SHREDDING SERVICES**
- RC 20. Mr. Hull
Pg. 32 **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SOIL AND WATER CONSERVATION DISTRICT, IF AWARDED, TO ADMINISTER THE INVASIVE SPECIES GRANT PROGRAM ROUND 4 2025 AND PROVIDE A TWENTY-FIVE PERCENT MATCH TO SUPPORT THE GRANT**
21. Mr. Hull
Pg. 33 **AUTHORIZING THE CHAIR TO SIGN A FIVE-YEAR AGREEMENT WITH MOTOROLA SOLUTIONS FOR THE PURCHASE OF RAPID NOTIFICATION SOFTWARE FOR THE OFFICE OF EMERGENCY SERVICES**

December 1, 2025

22. Mr. Hull
Pg. 34 **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PRO-ACT TO PROVIDE ADMINISTRATIVE SERVICES FOR THE ST. LAWRENCE COUNTY EMPLOYER GROUP WAIVER PLAN**

23. Mr. Forsythe
Pg. 35 **ESTABLISHING A DATE AND TIME FOR THE ORGANIZATIONAL BOARD MEETING**

24. Mr. Sheridan
Mr. Denesha
Mr. Webster
Pg. 36 **APPOINTING THE DIRECTOR OF THE REAL PROPERTY TAX OFFICE**

X. COUNTY ADMINISTRATOR'S REPORT

XI. OLD/NEW BUSINESS

XII. COMMITTEE REPORTS

XIII. EXECUTIVE SESSION

1. LITIGATION
2. NEGOTIATIONS
3. PERSONNEL
4. APPOINTMENTS

OPERATIONS COMMITTEE

Reappointments:

Environmental Management Council

- Lynda A. Bage, Winthrop, 13697 (Term to Expire: 11/3/2027)

St. Lawrence County Planning Board

- Cheryl (Cherie) Shatraw, Morristown 13664 (Term to Expire: 12/1/2028)

SERVICES COMMITTEE

Appointment:

Youth Advisory Board - Youth Committee

- Mairin King, Heuvelton 13654 (Term to Expire: 12/1/2027)

XIV. CHAIR'S APPOINTMENTS

XV. ADJOURNMENT

RESOLUTION NO.

ADOPTION OF THE 2026 BUDGET

By Mr. Forsythe, Chair, Board of Legislators

WHEREAS, the 2026 Tentative Budget has been reviewed by the Finance Committee and Board of Legislators, and

WHEREAS, on November 24, 2025, the Finance Committee delivered the 2026 Tentative Budget to the Board of Legislators, as amended on November 24, 2025, from the Tentative Budget presented by the Budget Officer on October 27, 2025, and

WHEREAS, the Tentative Budget was amended by the Board of Legislators on November 24, 2025, to appropriate general fund balance in the amount of \$2,197,898, and

WHEREAS, a Public Hearing on the 2026 Tentative Budget was held on December 1, 2025,

NOW, THEREFORE, BE IT RESOLVED that the St. Lawrence County Board of Legislators hereby adopts the 2026 Tentative Budget with said budget requiring the raising of real property taxes in the amount of \$60,109,200, and

BE IT FURTHER RESOLVED that the St. Lawrence County 2026 Tentative Budget be distributed in the funds as the Exhibits of said Adopted Budget, and

BE IT FURTHER RESOLVED that the Board of Legislators directs that the Clerk of the Board of Legislators to establish the St. Lawrence County Budget for the year 2026 in the amount of \$334,182,391 with a levy of \$60,109,200.

2026 BUDGET SUMMARY

EXHIBIT A:

CATEGORY

APPROPRIATIONS

TOTAL BUDGET

General Government Support	\$68,396,409
Education	961,000
Public Safety	24,494,551
Health Services	22,978,145
Transportation	34,460,294
Economic Assistance & Opportunity	93,865,471
Culture & Recreation	647,839
Home & Community Services	9,348,925
Employee Benefits	53,363,048
Debt Service	2,524,723
Interfund Transfers	<u>23,141,986</u>

TOTAL APPROPRIATIONS

\$334,182,391

BY ORDER OF THE BOARD OF LEGISLATORS

Town of Colton

*94 Main Street
Colton, NY 13625
(315) 262-2810*

*Ronald Robert
Town Supervisor
Jennifer Cole
Town Clerk*



*Kevin S. Hawley
Supt. of Highways
Darren T. Richards
Supt. of Public Works*

*Bookkeeper/Assessor
December 2025*

Bookkeeper

- Requesting board approval for newly elected officials to attend training in January. Tracy Harcourt has signed up for training, & Emileen Garvin also plans to attend the same training for newly elected officials.
- I have processed paperwork for our newly elected judge and he attended the required Magistrate training earlier this month.
- 53 payrolls in 2026 and 1st payroll falls on a holiday. Need motion/resolution to pay 1st payroll in 2026 on Friday January 2nd vs Thursday January 1st as banks are closed. Cant pay early as it then become a 2025 payroll and will come

Assessor

- December is the start of receiving/processing all exemption requests for Senior Citizens, low income and Veterans etc. I'm working with SLC to finalize info for January Town/County tax bills.

December 2025 Bti Report

- A new crew member for the Bti Program has been identified. They are in the process of completing pre-employment requirements. The 30-hour training course is scheduled for January 12-15,2026.
- I recently attended the Cornell CALS Mosquito Identification course, a series of on-line sessions then in-person in New Jersey. It was overwhelming but I enjoyed it and learned a lot. The town Bti truck broke down on the way down adding another layer of stress to the trip. With Uber and catching rides with the instructor, I was able to attend the entire workshop. On return trip I managed to rent a car, then pick up the repaired truck on the way home. A 6 ³/₄ hour trip turned into 12 hours, both on way down and back but I learned a lot and made some good connections with Cornell, discussing the possibility of having an intern work on the mosquito program some time in the future.
- Tadghg Rainey, also one of the instructors on the mosquito course, plans to come up in April to do more mosquito trapping and collecting with me as he has in the past.

Andrea Malik

Town of Colton

*94 Main Street
Colton, NY 13625
(315) 262-2810*

*Ronald Robert
Town Supervisor
Jenn Cole
Town Clerk*



*Kevin S. Hawley
Supt. of Highways
Darren T. Richards
Supt. of Public Works*

December 17, 2025

To: Colton Town Board
Re: Town Board December Report for the DPW / CEO Report
From: Darren Richards, Superintendent of the DPW / Code Enforcement Officer

Transfer Station

Snow guards and gutters are working great at the Transfer Station. Casella is putting on traffic stops hardware to prevent the compactor containers from slamming into our catwalks and hoppers.

Water/Sewer

Programming still needs display at the well site for new upgrade. We will need a new metering system soon as all our meter reader software and hardware are outmoded. Everything else is running smoothly.

Building and Grounds

Rink is flooded and the ice looks good. We will be ready for skating over Christmas Break starting this weekend if the thaw doesn't get too bad. Snow removal and all operations are running well. Decorative streetlights are up and looking great. Eight in each town were installed. White lights were put up in the two trees in front of the town hall as well. We also fixed the outlet for JoAnne Fisher to light up the pergola in South Colton and look great. We are submitting a budget breakdown for the board on our NYS DOT TAP grant, and our numbers look good for sidewalk replacement at a great cost for so much sidewalk being replaced. Currently, we'd like budget approval to move forward on the grant. We would also ask the board for permission to advertise a state contract priced dump truck which was in our approved budget.

Safety

Pedestrian safety met and prioritized the sidewalk replacement grant and took into consideration the use and condition of sidewalk for further support for the allocation of said DOT TAP grant money. We also asked the school to be part of the pedestrian safety committee and introduce a comprehensive education safety program for pedestrians.

Code Enforcement

We have 85 permits. Planning Board has 2 pending conditional use permits which are not complete applications and cannot be voted on yet.

Kevin Hawley
Colton Highway Superintendent
94 Main Street, Colton, NY 13625
Ph: 315-262-2500 Fax: 315-261-4767
hwysup@townofcolton.com

December 18, 2025

- Since the last meeting we have been focusing on snow and ice. For the most part everything has been running well.
- We did advertise for bids on a new excavator to be used for our next year's upcoming bridge projects and also as an upgrade on our current 1998 cat excavator which will be sold after the bridge projects are complete. We received one bid from Sheehan Equipment for a 2017 220 Volvo in the amount of \$75,000. This is 10,000 less than budgeted and I would like to ask the board to approve the bid. This will be paid out of next year's budget.
- Our online auction on surplus equipment went very well. Netting a little over \$28,000 so this will also help with the excavator purchase as this revenue was not budgeted.
- On the FEMA front we are moving closer to design phase on our bridge projects. We did quote the drilling that we discussed last month and the quote from last month remained the cheapest by about half, so we are moving forward to get that done as well.

PROPOSAL

**J. E. SHEEHAN CONTRACTING CORP.
208 SISSONVILLE ROAD
POTSDAM, NY 13676**

PROPOSAL SUBMITTED TO: Town of Colton	PHONE	DATE December 15, 2025
STREET 94 Main Street	JOB NAME Excavator Bid	
CITY, STATE AND ZIP CODE Colton, NY 13625	JOB LOCATION	
ARCHITECT N/A	DATE OF PLANS N/A	JOB PHONE N/A

We are pleased to submit the following Proposal for your consideration:

**-2016 Volvo EC220EL Excavator, S/N: VCEC220EE00310305
4,689 Hours, Hydraulic Thumb, 42" 1.22 CY Bucket**

\$75,000.00*

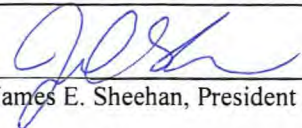
*Plus NYS Sales Tax if applicable.

Payment to be made as follows:

Terms Net 30

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature _____


James E. Sheehan, President

Note: This proposal may be withdrawn by us if not accepted within
-30- days.

Acceptance of Proposal—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Town of Colton

Report of the Planning Board

*Kristopher Koehler, Chair
Anne Townsend
Jeff Rousell
Jeremy Bronson*

*94 Main Street
Colton, NY 13625
(315) 262-2810
Fax (315) 262-2777
www.townofcolton.com*

*Brittney Gravlin
Ron Morrow
Whitney Sharlow, Acting Secretary
Darren Richards, Code Enforcement Officer*

12/18/2025

The planning board met one -1- time since the last town board meeting.

Monday, December 15, 2025.

- Received an update on the solar project: Jeff Tubolino, town engineer, attended the meeting. Together with Darren Richards, town Code Enforcement Officer, they gave the planning board their input on the ongoing application.
- The planning board voted unanimously to recommend appointing Mary Holland as an alternate of the planning board.
 - ***Requesting action from the Town Board RE: officially appointing Mary Holland as an alternate of the planning board.***

The next Planning Board meeting is to be held on Monday, January 12, 2026 at 5 PM.

Kristopher Koehler, *Planning Board Chair*

Colton Town Clerk and Tax Collector

Jennifer R. Cole

94 Main St., Colton, N.Y. 13625

Phone: 315-262-2810 #1

Fax: 315-261-4767

clerk1@townofcolton.com

December 18, 2025

CLERK OFFICE

- The Town Clerks office is all set for on-line payments for land taxes. We have also created a QR code for the payment system, this is located on our land tax graphic as well as on our website.
 - January Land Tax Hours will be M – W 8a – 5p, Th & F 8a – 4p. Normal hours will resume Monday, February 3rd.
 - Also new this year – residents are able to request an emailed receipt of their tax payment.
- 2026 Meeting Schedule – This has been provided to the new board members for 2026. ***Motion needed.***
- Organizational Meeting – Need date for first business day of the year, or soonest available meeting for quorum.
- Received confirmation 12.15.2025 from NYS DOS that Local Law 4 (Nuisance Lighting Amendment) and Local Law 5 (Volunteer Firefighter/Ambulance Property Tax Exemption) were accepted and processed on October 27, 2025. We have provided these to eCode in order to be added to our eCode.
- Reminder, the Clerk's Office will be closed from December 19 – January 4, 2026. Email and Facebook messages will be checked periodically.

RECORDS MANAGEMENT

- The priority of RM thus far has been to verify and digitize permanent town records – including board meeting documents, budgets, resolutions, laws, etc.
 - As part of this effort, and to support verification questions raised to the board (ie hunting at the Transfer Station) we request that the Board approve allocating the remainder of the \$20,000 RM monies previously approved by the Board to be allocated to the 2026 RM line.
 - These funds will be used to digitize our minute books by an expert vendor. Not allocating these funds will require the minute books to be transcribed by hand. ***Motion needed.***
- We have started integrations of the Library's paid vouchers into our monthly RM for active files. Starting in 2026, the Hepburn Library's paid vouchers will be scanned and saved identical to the TOC's paid voucher retention.

RESOLUTIONS

APPOINTMENTS

- Requesting the town board reappoint Cheryl Thomas to the Library board. Her term ends December 31st. ***Motion needed***

POLICY COMMITTEE

- Kevin Beary resigned from the Policy Committee immediately following our second on December 1.
- With Tracy Harcourt's recent election win, recommending the Board terminate her appointment as a resident volunteer on the Policy Committee and reappoint her as a Town Board member representative. ***Motion needed.***

Town of Colton – Town Board Meetings 2026

Town Hall Conference Room

94 Main Street Colton

6p

January 7 (Organizational Meeting)

January 21

February 18

March 18

April 15

May 20

June 17

July 15

August 19

September 16

October 21

November 18

December 16

Town Offices are closed for the following federal holidays:

January 19, February 16, April 3, May 25, July 3,
September 7, November 11, November 26, November 27, December 25.

*Variations to this schedule, including public/special hearings, will be posted through North Country Now and the Town's website / Facebook.

**2027 Budget prep will commence in September / October.

***Assessment exemptions are due to the Assessor by March 1. Grievance day is tentatively scheduled for Tuesday, May 26th.

TOWN BOARD

<u>4 – Year Terms Elected Position</u>	<u>Term Expires</u>
Stephen Knight – <i>Supervisor</i>	December 31, 2029
Lisa Fisher – <i>Deputy Town Supervisor</i>	December 31, 2027
Emileen Garvin	December 31, 2029
Tracy Harcourt	December 31, 2029
Jennifer Cole – <i>Town Clerk</i>	December 31, 2029

PLANNING BOARD

<u>7 – Year Terms Appointed Position</u>	<u>Term Expires</u>
Kristopher Koehler <i>Chairperson</i>	October 31, 2030
Jeremy Bronson	October 31, 2031
Brittney Gravlin	October 31, 2027
Ronald Morrow	October 31, 2029
Jeffrey Rousell	October 31, 2026
Anne Townsend	October 31, 2032

ZONING BOARD OF APPEALS

<u>5 – Year Terms Appointed Position</u>	<u>Term Expires</u>
Cynthia Hennessy – <i>Chairwoman</i>	September 30, 2027
Judy Fuhr	September 30, 2028
Jim Bickford	September 30, 2029
Dennis Eickhoff	September 30, 2026
Mary Jane Watson	September 30, 2030

BOARD OF ASSESSMENT REVIEW

<u>5 – Year Terms Appointed Position</u>	<u>Term Expires</u>
David Demo	September 30, 2026
Shirley Sochia	September 30, 2028
Linda Pratt	September 30, 2030
Cassie Reagan	September 30, 2027
Clifford Young	September 30, 2029
Shelley Rayner – <i>Sole Assessor (6-Year Term)</i>	September 30, 2031

COLTON HEPBURN LIBRARY BOARD OF TRUSTEES

<u>5 – Year Terms Appointed Position</u>	<u>Term Expires</u>
Margaret Zappia	December 31, 2028
Jean Fallon	December 31, 2029
Ronald Gotham	December 31, 2029
Cheryl Thomas	December 31, 2030
Eleanor Menz	December 31, 2026
Joanne Fisher	December 31, 2026
William Swafford	December 31, 2027

COLTON COURT JUSTICE

<u>4 – Year Term Elected Position</u>	<u>Term Expires</u>
Joshua Drake	December 31, 2029

COLTON VOL. FIRE DEPT. BOARD OF FIRE COMMISSIONERS – updating in January 2026 following vote.

<u>5 – Year Terms Appointed Position</u>	<u>Term Expires</u>
Charles Wright III	December 31, 2028
Donald Johnson	December 31, 2027
Kevin Phelix	December 31, 2025
Richard Thayer	December 31, 2026
Joshua Johnson	December 31, 2029
Mary Jane Watson – <i>Treasurer (3-Year Term)</i>	December 31, 2026
Mary Jane Watson – <i>District Secretary (Annual Appointment)</i>	