

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Received Date

Employer Location Code

3 0 5 4 1

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 12/23)

BE IT RESOLVED, that the Town of Colton

report the officials to the New York State and Local Retirement based on their record of activities: 30541 hereby established the following standard work days for these titles and will

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Jennifer Cole	2782	R10310427	Town Clerk	01/01/26-12/31/29	6	24.22	<input type="checkbox"/>	weekly	<input type="checkbox"/>
Kevin Hawley	9142	R10747178	Hwy. Superintendent	01/01/26-12/31/29	8	24.09	<input type="checkbox"/>	weekly	<input type="checkbox"/>
Appointed Officials:									
Shelley Rayner	9690	R10761375	Bookkeeper	01/01/26-12/31/26	8	22.62	<input type="checkbox"/>	weekly	<input type="checkbox"/>
Darren Richards	3245	R10754547	CEO/DPW Superintendent	01/01/26-12/31/26	8	22.71	<input type="checkbox"/>	weekly	<input type="checkbox"/>
Andrea Malik	4387	R11134567	BTI	01/01/26-12/31/26	8	21.91	<input type="checkbox"/>	weekly	<input type="checkbox"/>
Jennifer Cole			Secretary/Clerk of the governing board of the <u>Town of Colton</u>						

I, Jennifer Cole (Name of Secretary or Clerk), secretary/clerk of the governing board of the Town of Colton (Name of Employer), of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 15th day of April, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Colton

Jennifer Cole (Signature of Secretary or Clerk) on this 15 day of April, 2026, (Name of Employer)

Affidavit of Posting: I, Jennifer Cole (Name of Secretary or Clerk), being duly sworn, deposes and says that the posting of the Resolution began on

April 16, 2026 (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

- Employer's website at: www.townofcolton.com
- Official sign board at: 94 Main St. Colton, NY 13625
- Main entrance Secretary or Clerk's office at: 94 Main St. Colton, NY 13625



