**Organizational Meeting, January 3, 2023 Colton Town Board**

**State of New York, County of St. Lawrence, 94 Main St. Colton 13625**

Present: Ronald Robert, Supervisor Councilpersons: Lisa Fisher

 Jennifer Cole, Town Clerk Randi-Lee Planty

 Darren Richards, Code Enf Officer/DPW Supt. Jacob Poste

 Kevin Beary

Others present: Shelley Rayner, Kirke Perry

Zoom Attendees: Peggy Mousaw, Cynthia Hennessy, Mary Jane Watson, Michael Hayes

Supervisor Robert called the meeting to order at the advertised time of 6:00 p.m.

Motion # 1

**AUTHORIZE PAYMENT OF PERMA and other bills due before next meeting**

Motion made by Mr. Beary seconded by Ms. Fisher to authorize payment of the PERMA bill $88,640.00 to take advantage of the discount, the W/S Bond in the amount of $10,185.00, Hanover Insurance bill in the amount of $11,889.00, NFP Property and Casualty insurance bill in the amount of $46,654.27, Selective insurance bill in the amount of $89.00 and the final truck payment for the 2021 International Plow truck in the amount of $53,194.41 since they are due before the next meeting.

Ayes 5 Beary, Poste, Planty, Fisher and Robert

Noes 0

Motion carried

Motion # 2

 **AUTHORIZE PAYMENT 2023 CONTRACTS/AGREEMENTS**

 Motion made by Mrs. Planty seconded by Mr. Poste to authorize payment of the 2023 Contracts and

 Agreements as presented.

 Ayes 5 Beary, Poste, Planty, Fisher and Robert

 Noes 0

 Motion carried

* Hold Harmless Agreement
* Intermunicipal Shared Services Agreements
* CDP Contract - $5,500
* North Country Life Flight - $500
* Potsdam Humane Society Contract - $3,893.00
* PERMA - $88,640.00
* Rose & Kiernan /Hanover Insurance -
* Association of Towns Dues - $1,100
* Adirondack Park Local Government Review Board Dues - $300
* Association of Towns & Villages Dues - $549

Motion # 3

**ADOPT NOTICES**

Motion made by Ms. Fisher seconded by Mrs. Planty to adopt the Notices for advertising

Ayes 5 Beary, Poste, Planty, Fisher and Robert

Noes 0

Motion carried

* Town Board Meetings will be held the 2nd Wednesday of each month at 6:00 p.m.
	+ Exceptions: January Organizational and November Meetings will be the 1st Wednesday
* Mileage reimbursement 2023 IRS rate is 62.5¢ per mile
* Paid monthly employees will be paid 1 week earlier in November due to the holiday.
* Paid monthly and semi-monthly employees will be paid 1 week earlier in December due to the holiday.
* Bonds – Town Board approval of bonds for officials.
* Investments – Town Board approval for Supervisor to invest funds per Town of Colton Investment Policy as amended August 10, 2011

Motion # 4

**APPROVE HWY PURCHASE OF SALT AS NEEDED**

Motion made by Ms. Fisher seconded by Mr. Poste to approve the purchase of road salt as needed by the Highway Superintendent.

Ayes 5 Beary, Poste, Planty, Fisher and Robert

Noes 0

Motion carried

Motion #5

**ADOPT POSITIONS/APPOINTMENTS AS LISTED BELOW**

Ms. Fisher made the motion to accept the positions/appointments listed below for the Town of Colton for 2023, seconded by Mrs. Planty.

Ayes 5 Beary, Poste, Planty, Fisher and Robert

Noes 0

Motion carried

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|  |  |
| --- | --- |
| Deputy Town Supervisor | Lisa Fisher |
|  |  |
| Bookkeeper to Supervisor | Shelley M. Rayner |
| Superintendent of Public Works | Darren T. Richards |
| DPW Secretary | Laurie A. Wright |
| Assistant DPW Sup’t. | Justin J. Johnson |
| Safety Officer | Darren T. Richards |
| Safety Secretary | Laurie A. Wright |
| Deputy Superintendent of Highways | Harold Bush |
| Highway Secretary | Shelley M. Rayner |
| Highway Working Crew Leader | Trevor Wood |
| Vital Statistics Registrar | Jennifer Cole |
| Records Management Officer | Jennifer Cole |
| Deputy Town Clerk / Tax Collector | Laurie A. Wright, Donna Buckley |
| Water & Sewer Receiving Clerk | Laurie A. Wright |
| Code Enforcement Officer  | Darren T. Richards |
| Building Inspector | Justin Johnson |
| Town Historian | Dennis E. Eickhoff |
| Supervising Bti Technician | Andrea M. Malik |
| Clerk to Town Justice | Michele Oehler |
| Bailiff | Guy Smiley |
| Dog Warden | Michael Gilbo |
| Cleaners | Linda Coleman, Alison Johnson |
| Sole Assessor | Shelley Rayner |
| Chairperson of the Planning Board | Kirke Perry |
| Chair of the Zoning Board of Appeals | Cynthia S. Hennessy |
| Secretary to the BAR, ZBA, & PB | Stacey Cole |
| Tourism & Beautification Coordinators | Vacant  |
|  |  |
| ***Projects in the Works*** | ***Representatives*** |
|  |  |
| Raquette River Property Owners | Mickey Nesbitt |
| Raquette River Blueway Corridor  | William R. Swafford |
| Committees | ***Members*** |
| Court Audit | All Board Members |
| Town Audit | Board Members minus Mr. Robert |
| Ethics | W. Harman, G. Hawley  |
| Safety  | D. Richards & Dept. Heads |
| Website/Facebook Page  | Jennifer Cole |
| Zoning Board of Appeals | C. Hennessy, D. Eickhoff, J. Ames, J. Fuhr, |
|  | F. Supernault |
|  |  |
| Planning Board  | K. Perry, A. Townsend, J. Rousell, E. Fuhr, S. Knight, K. Koehler, J. Bronson |
| Board of Assessment Review | D. Demo, S. Sochia, S. Knight, C. Young, |
|  |  |
|  | L. Pratt |
|  |  |
| ***Official Contractual Designations*** | ***Designee*** |
| Town Attorney | Matthew Norfolk, HR Roemer  |
| Town Engineer | Jeff Tubilino, Blue Line Engineers |
| Bank | NBT |
| Newspaper | North Country Now  |
|  |  |
| ***Petty Cash*** | ***Allowances*** |
| Town Clerk | $50 |
| Tax Collector | $200 |
| Town Justice | $100 |

Motion # 6

**ADOPT 2022 SALARIES/WAGES**

Motion made by Mr. Beary seconded by Mr. Poste to adopt the 2023 Salaries and Wages for Town of Colton

Employees and Elected Personnel as listed below.

Ayes 5 Beary, Poste, Planty, Fisher and Robert

Noes 0

Motion carried

**2023 SALARIES & WAGES**

 **Dept. Town Position Salary Hourly Per Mtg.**

**Town Board** Councilpersons 3,931.80

**Supervisor** Town Supervisor 11,191.20

Personnel Manager 13,316.68

Bookkeeper 44,219.76

**Town Clerk** Town Clerk 37,499.80

Deputy Town Clerk 26.10

Tax Collector 7,499.96

 **Justice** Town Justice 13,999.92

Justice Clerk 18.00

 Bailiff 400.00

**Public Works** Supt. of DPW 38,028.12

Assist. DPW Sup’t. 35,647.56

 Laborer 2 25.29

 Laborer 1 23.67

 Laborer/Clerical 23.02

 Cleaner 15,625.20

**Transfer Station** Superintendent6,338.80

**Water Supt. # 1** 6,338.80

**Water Supt. # 2** 12,202.32

**Sewer Supt. # 1** 6,338.80

**Sewer Supt. # 2** 12,202.32

**Highway** Supt. of Highways 70,642.52

Secretary 3,426.80

 Deputy Hwy Supt. 25.63 Wrkg Crew Leader 0

HEO / MEO 25.13

Laborer 22.13

 **Bti** Technician 42,625.44

 1st yr crew member 15.50

2nd 16.75

3rd 17.75

4th 18.75

 5th 19.75

 6th 20.75

 7th  plus % of raise

**Invasive Species** Technician24.62

**Code** CEO6,782.88

 Bldg. Inspector 1,268.80

**Safety Officer** 6,338.80

**Summer Help** 14.20

 **Assessor** Sole Assessor 16,999.84

 **BAR** Chairperson 140 .00 Members 80 .00 Secretary 14.20

**Planning** Planning Chairperson 777.24

Planning Members 45.00

**Zoning** ZBA Chairperson 724.68

ZBA Members 45.00

 PB & ZBA Secretary 14.20

**Dog Warden** Dog Warden 6,000.00

**Historian** Town Historian 996.60

**Library** Library Technician 40,053.00

Library Aides 14.20

Library Cleaner 5,289.36

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Mr. Beary asked about a letter that was sent out to the Town Board members from Supervisor Robert. The letter is as follows:

RONALD G. ROBERT

Colton Town Supervisor

94 Main Street

Colton, NY 13625

315-262-2810 Ext:4

townsup@townofcolton.com

For a new start this year 2023:

* No more going behind the Boards back when there is a problem, I prefer we all work together as a team.
* I’m the Supervisor and should be conferred before going public.
* We always have a few people who want everything their way and try to make someone look bad. We need to stand together to do the right thing for our Town.
* If there is a conflict of interest you should/must exempt yourself from voting.
* Stop fighting against one another, we need to sit down individually to discuss your concerns.
* Looking forward to hearing from you on how to proceed as one body. Let’s put our heads together.

Thank you for listening to me and I hope for a better year!

Respectfully,

Ronnie

Mr. Beary asked what the supervisor meant by “going behind back”? Is there a certain someone you had in mind? Supervisor Robert responded that there was no one person in mind when he wrote the letter, he just wants the board to work together as a team. Mr. Beary then asked Supervisor Robert what he meant by conferring with him before going public? Supervisor Robert stated that he would like meetings with the board members “one on one” before the monthly meetings so that board members can discuss things and try to get on the same page. Mr. Beary stated he would never meet with Mr. Robert “one on one”. Then Mr. Beary stated that the Town Executive is the Town Board as a whole.

Supervisor Robert asked for a motion to adjourn.

Peggy Mousaw asked via Zoom about “Courtesy of the Floor”? Supervisor Robert stated that in the past “Courtesy of the Floor” was never offered at the Organizational meeting. Mr. Beary spoke up stating that “Courtesy of the Floor” should be offered at every meeting, the Organizational meeting should not be an exception. Mr. Beary also stated that the motion was passed at a previous meeting to have “Courtesy of the Floor” at every meeting.

Supervisor Robert asked for a motion for “Courtesy of the Floor” at the 2023 Organizational meeting.

Mr. Beary made the motion, no seconds.

Motion denied

Motion #7

**ADJOURNMENT**

Motion made by Ms. Fisher seconded by Mr. Poste to adjourn.

Ayes 5 Beary, Poste, Planty, Fisher and Robert

Noes 0

Motion carried, 6:23p.m.

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 Jennifer Cole, Colton Town Clerk

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