**Special Town Board Meeting, May 21 2019**

**State of New York, County of St. Lawrence, 94 Main St., Colton 13625**

Present: George Cayey, Super. Councilpersons: Grace Hawley

 Donna Arquiett, Clerk Lisa Fisher-Davis

 Ronald Robert

Absent: Katheryn Hayes

Supervisor Cayey opened the meeting with the Pledge of Allegiance at 10:00 a.m. as advertised.

Mr. Cayey stated the Special Meeting is called to address the highway garage roof bids and other business that has come forth.

Mr. Cayey asked if the Board has reviewed the SEQR, bid tabulation and window installation plan. If so, a motion was requested.

Motion # 1

**ADOPT SEQR RESOLUTION # 4-2019**

Motion made by Mrs. Hawley, seconded by Mr. Robert to adopt Resolution # 4-2019 as written below.

Ayes 4 Hawley, Robert, Fisher-Davis, Cayey

Noes 0

Motion carried.

**SEQR TYPE ll DETERMINATION**

Resolution # 4 - 2019

**WHEREAS,** a requirement of the agreement is to determine if the project is subject to a State Environmental Quality Review (SEQR), and

**WHEREAS,** 6NYCRR Section 617.5 (title 6 of the NY Code of Rule and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) (18) which constitutes the information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action;

**NOW THEREFORE, BE IT RESOLVED** that the Town of Colton hereby determines that

the proposed Colton Highway Garage Roofing and Siding Project is a Type II action in accordance

with 6NYCC Section 617.5 (c)(18) and is therefore not subject to review.

Mr. Cayey stated that with the improvements to the highway garage we need to create a couple new accounts. A5132.20 Garage Capital Improvements, $140,000 will be transferred from Fund Balance. A5132.22 will be dedicated to the Salt Barn

Motion # 2

**AUTHORIZE CREATION OF NEW ACCOUNTS AND TRANSFER OF FUNDS**

Motion made by Mr. Robert, seconded by Mrs. Fisher-Davis to create A5132.20 and A5132.22 for Highway Garage Improvements and the Fund Balance Transfer of $140,000.

Ayes 4 Hawley, Robert, Fisher-Davis, Cayey

Noes 0

Motion carried

The Board held a short discussion regarding Sands Bro. low bid and a project they had done at the school. Town Engineer Jeffrey Tubilino will check into the references and provide recommendation.

Recap of Highway Garage bids:

* Whitton’s $205,300
* Sands 136,000
* Continental 171,238

Motion # 3

**AWARD HIGHWAY GARAGE ROOF BID**

Motion made by Mrs. Hawley, seconded by Mr. Robert to award the Highway Garage Roof and Siding bid to Sands Bro. Roofing Co. at $136,000, contingent on recommendation from Mr. Tubilino. The bid also includes installing windows the Town will purchase.

Ayes 4 Hawley, Robert, Fisher-Davis, Cayey

Noes 0

Motion carried

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**Special Town Board Meeting, May 21 2019**

Mr. Cayey asked Board Members if they reviewed early bills, any comments or questions?

The early bills include other bills since there were so many and some would have late fees attached if not included with the early bills.

Motion # 4

**PAY EARLY BILLS**

Motion made by Mr. Robert, seconded by Mrs. Fisher-Davis to pay early bills.

Ayes 4 Fisher-Davis, Robert, Hayes, Hawley

Noes 0

Motion carried

Motion # 5

**APPROVE WINDOW PURCHASE FOR HIGHWAY GARAGE**

Motion made by Mrs. Fisher-Davis, seconded by Mrs. Hawley to approve purchase of windows for the highway garage since we can purchase them for less.

Ayes 4 Fisher-Davis, Robert, Hayes, Hawley

Noes 0

Motion carried

Motion # 6

**ADJOURNMENT**

Motion made by Mrs. Fisher-Davis, seconded by Mrs. Hawley to adjourn.

Ayes 4 Fisher-Davis, Robert, Hayes, Hawley

Noes 0

Motion carried, 10:20 a.m.

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 Donna Arquiett, Town Clerk

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