Regular Monthly Meeting, Colton Town Board, November 4, 2020

**County of St. Lawrence, State of New York, 94 Main St., Colton 13625**

Present: George R. Cayey, Supervisor Councilpersons: Grace Hawley

 Darren Richards, DPW Supt. Katheryn Hayes

 Donna Buckley, Clerk Lisa Fisher-Davis

 Ronald Robert

 Absent: Kevin Hawley

Others present via Zoom: Dennis Eickhoff, Mary Jane Watson, Joanne Fisher, David Peters and Judy Fuhr.

Supervisor Cayey opened the meeting with the Pledge of Allegiance at 6:05 p.m. five minutes past as advertised time.

Mr. Cayey asked the Board if they reviewed the last meeting minutes, bills and transfers, if so asked for a motion to accept.

Motion # 1

**APPROVE MINUTES**

Motion made by Mrs. Hawley, seconded by Ms. Hayes to approve the October Regular Monthly meeting as written.

Ayes 5 Hawley, Hayes, Fisher-Davis, Robert, Cayey

Noes 0

Motion carried

Mr. Cayey read aloud the transfers and explained why they were necessary.

Motion # 2

**APPROVE WARRANT # 11, TRANSFER, BANK STATEMENT & RECONCILIATION**

Motion made by Mr. Robert, seconded by Mrs. Hawley to approve the bills on Warrant # 11 with the transfers, bank statement and reconciliation.

Ayes 5 Hawley, Hayes, Fisher-Davis, Robert, Cayey

Noes 0

Motion carried

General Fund $ 123,854.87

Highway Fund $ 71,209.26

Hepburn Library Fund $ 6,741.62

Colton Light District $ 750.90

South Colton Light District $ 706.69

Sewer District #1 $ 8,088.02

Water District #1 $ 14,074.60

The following accounts are over budget as of October 31 2020.

**General Fund:**

A1110.11 Town Justice PS $ 98.00

A1490.11 Public Works Supt. PS 308.00

A1490.12 Public Works Sec. PS 8,500.00 (1530.68)

A1620.1 Buildings. PS 2,000.00

A3510.1 Dog Control PS 45.00

A3989.11 Safety PS 40.00

A3989.4 Safety Contr. 2,000.00

A4020.4 Registrar Vital Stats 250.00 (150)

A5140.1 Brush & Weeds PS 2.00 (1.60)

A7510.0 Town Historian PS 6.00

A8010.11 ZBA Chair. PS 19.00

A8020.13 PB Chair PS 20.00

A8160.11 Transfer Station Admin PS 40.00

A8160.12 Transfer Station PS 2,000.00

A8664.1 Code Enforcement PS 29.00

A8664.12 Bldg Inspector PS 7.00

A9035.8 Medicare 1,000.00

**Recommendation for transfer**:

A1410.12 Town Clerk Deputy PS $ 7,500.00

A3010.2 Public Safety, Sidewalks 8,864.00

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**Highway Fund**

DA5130.4 Machinery Contr. $ 0 (15000)

DA5110.0 Improvements $ 0 (18150)

**Recommended for Transfer**

DA5120.4 Bridges $ 15,000

DA5110.0 Road Maintenance 18,150

**Library**

L7410.428 Reading Program $ 64.89

**Recommendation for transfer**

L7410.436 Contracts w/Libraries $ 100

L7410.469 Other O&M Svc 100

**ASSESSOR’S REPORT**

Since January 1st 2020 there have been 45 property transfers, 5 new sale since last reported. I have processed these sales and they have been sent to the state for analysis.

* I currently have 95 open site visits.
* I have met a couple of times with 16 Mile Hunting club about their inventory and assessment.

They are going to be contacting me in the spring to do a site visit of their property. The property

had 26 camps on it. Some have since been demoed. A few more are in the process of being demoed and one has been relocated.

* Over the next couple of weeks I will be preparing exemption renewals to be mailed out on January 2nd

**Bti REPORT** Ms. Malik called to report she is going to the doctor for an injury and is recovering.

**DPW REPORT** Mr. Richards reported:

*Transfer Station* Transfer Station is running smoothly. Our seasonal town’s folk have stayed longer and are using our services more this past fall due to COVID.

*Water and Sewer* The Well house is scheduled this month for a new heating unit and a new water calibration system. Lift station pumps were serviced and Wastewater is running smoothly as well.

*Building and Grounds* Our sander and plows are ready for snow removal season. We are determining the rink opening by the recommendations of the Health Department and will mirror image something similar to policies that Section 10 sports and municipal recreation provide. The Rink is still of question to be opened or not and if the procedure is too cost prohibitive we will ask the board on the decision on a rink opening regardless. We are also examining whether we can get by without temporary help schedule-wise. Governor Cuomo is scheduled to make an announcement on winter sports at the end of this week according to Jim Nee.

**SAFETY REPORT** Mr. Richards reported;

Work order has been put in for the 7 street lights which are out on Main St. to S&L Electric. It can be as simple as the bulbs, but most likely a bad ballast or photo eye. We also have the street light district inventory and we will report any street light work orders on the lighting districts. We also have a street light request for Gulf Rd. Sexual harassment is scheduled for November 10 this month. Some PPE purchased for winter conditions.

**CODE ENFORCEMENT REPORT** Mr. Richards reported;

65 permits this year so far. Permits are increasing to normal levels regardless of such a late building start. The Code Officer took his 2020 Code Update Exam and passed it, finishing this year’s certification program in keeping compliant.

**HIGHWAY REPORT** Mr. Cayey gave Mr. Hawleys’ report;

1. The new truck is in Whitesboro getting the air assist bag. Next week it will be in Harrisville having the harness installed which will take a couple weeks. We should have the truck by December.
2. We still haven’t received the check from Auctions International for the sale of the old truck.
3. DEC has a new man in charge of bulk storage tanks. He’s been to the Pierrepont Highway Garage and fined them $2k because of their waste oil tank. They now have to be UL listed. Ours isn’t UL listed. I’ve been pricing them, they range from $1k to $5k. I recommend going with the mid-range to about the $3k tank. In the past our heating bills for the year were upward of $18k, now with the used oil we have cut the cost about half, so it’s certainly worth it.
4. Our hydraulic and engine oil are in 55 gallon drums too. We can have Gillee’s deliver a tank and fill it for $2500. This would be clean and neat.

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Motion # 3

**AUTHORIZE PURCHASE OF UL LISTED TANK FOR HEATING FUEL**

Motion made by Mrs. Fisher-Davis, seconded by Mr. Robert to authorize Mr. Hawley to purchase a UL listed tank for the highway department at approximately $2800.

Ayes 5 Hawley, Hayes, Fisher-Davis, Robert, Cayey

Noes 0

Motion carried

Motion # 4

**AUTHORIZE BULK PURCHASE OF HYDRAULIC AND ENGINE OIL**

Motion made by Mr. Robert seconded by Mrs. Fisher-Davis to authorize Mr. Hawley to purchase hydraulic and engine oil in bulk.

Ayes 5 Hawley, Hayes, Fisher-Davis, Robert, Cayey

Noes 0

Motion carried

**LIBRARY REPORT** Mr. Eickhoff reported;

The Trustees have a petition to be signed to request the school to increase their Library line by $5,000 which hasn’t been increased since 2012. He warned that with increase of covid cases, the Library may shut down again.

Mr. Cayey spoke about the emergency plan he has to implement to be approved not only by the Town Board, but our Union and Attorney.

**PLANNING/ZONING REPORT** Mr. Richards reported the proposed wind law was submitted to the Town Board today.

**TOWN CLERK’S REPORT** Ms. Buckley reported;

* The last food distribution went smoothly. 350 boxes were distributed within 2 ½ hours.
* The new hunting license program is giving problems, especially when trying to get reports.
* The Town Clerk’s Office will be closed next Monday, and Tuesday morning for the sexual harassment training.
* Can you make a motion to pay Attorney Gustafson’s bill and the Ricoh bill with the early bills, and any others that come in that may have a late fee attached so we don’t have to wait till next month?
* A motion is necessary to apply the unpaid water and sewer relevies to the January tax bill.
* Christmas Dinner is undecided yet as to how we will proceed and provide meals.

Motion # 5

**PAY ALL BILLS RECEIVED NOW WITH EARLY BILLS**

Motion made by Mrs. Hawley, seconded by Mrs. Fisher-Davis to pay bills received now until the early bills are paid to avoid late fees since the meeting is so early in the month before all the bills come in.

Ayes 5 Hawley, Hayes, Fisher-Davis, Robert, Cayey

Noes 0

Motion carried

Motion # 6

**RELEVY UNPAID WATER & SEWER BILLS**

Motion made by Mrs. Fisher-Davis, seconded by Ms. Hayes authorizing the unpaid water and sewer bills to be relevied on to the Town & County Tax Bill for 2021.

Ayes 5 Fisher-Davis, Hayes, Hawley, Robert, Cayey

Noes 0

Motion carried

**UNFINISHED BUSINESS**

* Salt Barn – BCA and Jeff Tubilino gave a cost estimate of $912,000 with a matching grant of $425,000 leaving us short $24,000. We will get a BAN (Bond Anticipation Note) thru NBT Bank. Attorney Gustafson will draw up the necessary Bond Resolution. Salt Barn will be built in 2022 or earlier.

**NEW BUSINESS**

* No Parking sign requested – motion made.
* Approve Budget – motion made
* Request for streetlight – where the pole was requested, the power lines run behind the residence prohibiting the Town to just make a request to NiMo. The resident will have to purchase and have a pole installed himself at his cost. Motion made.
* Christmas Trees – Mr. Cayey explained we couldn’t buy them anywhere, not even from places farther away.

We will purchase 2 trees to install in the lots. Residents can then put their remembrance decorations on the trees at no fee.

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Motion # 7

**APPROVE INSTALLATION OF NO PARKING SIGN**

Motion made by Mr. Robert, seconded by Mrs. Hawley to approve installation of a No Parking sign at each end

of the row of mailboxes on West Higley Flow Camp Road.

Ayes 5 Fisher-Davis, Hayes, Hawley, Robert, Cayey

Noes 0

Motion carried

Motion # 8

**APPROVE PROPOSED BUDGET FOR 2021**

Motion made by Mrs. Hawley , seconded by Mrs. Fisher-Davis to adopt the proposed budget for the year 2021 as presented.

Ayes 5 Fisher-Davis, Hayes, Hawley, Robert, Cayey

Noes 0

Motion carried

## Resolution of the Colton Town Board to Adopt the 2021Town Budget

**Whereas,** the Town Board met on this date and place as specified in the Public Hearing Notice on the Preliminary Budget and heard all persons asking to be heard, therefore,

**Resolving that,** the unpaid water and sewer bills be relevied onto the 2021 Town and County tax bills and,

**Be it resolved,** that the preliminary budget be and hereby is adopted as the Annual Budget for the Town of Colton for the fiscal year beginning on the first day of January 2021 and that said budget be adopted and entered in detail in the minutes of the proceeding meeting, be it

**Further resolved,** that the Town Clerk of the town shall prepare and certify in duplicate, copies of said Annual Budget as adopted by the Town Board pursuant to Section 202A Subdivision 2 of Town Law, and deliver one copy thereof to the Supervisor of the Town, in which he will present the said budget to the Legislative Body of the County.

Motion # 9

**ADJOURNMENT**

Motion made by Mr. Robert, seconded by Mrs. Hawley to adjourn.

Ayes 5 Fisher-Davis, Hayes, Hawley, Robert, Cayey

Noes 0

Motion carried, 7:05 p.m.

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 Donna Buckley, Town Clerk

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